



**Chowan County Board of Commissioners**

**Regular Meeting**

**Monday, June 1, 2026**

**Chowan County Public Safety Center**

**305 West Freemason Street**

**6:00pm**

**AGENDA**

**Regular Meeting**

- a. Call to Order
- b. Pledge
- c. Invocation                      Commissioner Cummings

**1. Approval of Draft Agenda**

**2. Public Comment**

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

*\*\*General Public Comment is typically addressed during Timely & Important Matters\*\**

**3. Fireworks Display Request**

The Board will consider a request from Wetzel Pyrotechnics and the Edenton Optimist Club for a fireworks display in Edenton on July 4, 2026 to be displayed at Hayes Plantation. All required documentation has been submitted to the County. The final inspection and approval of the display would be conducted by the Fire Inspector/Fire Marshall on the day of the event.

**4. Public Hearing for the FY 2026-27 Budget**

The Board will open the Public Hearing to receive comment on the proposed FY 2026-27 Chowan County Budget. Budget materials are available for public inspection on the Chowan County website, and the office of the County Manager.

- The Board has scheduled one additional budget work session for Thursday, June 4, 2026 at 9:00am.
- It is anticipated that the Board will hold its final vote on the proposed FY 2025-26 budget at the regular June 15, 2026 meeting at 6pm.

**5. Public Hearing – CC-RZ-26-01 – Rezoning 251 Cowpen Neck Rd.**

The Board will hold a public hearing to review and take action on a rezoning application, to rezone 251 Cowpen Neck Rd., PIN 6886-00-36-2674, approximately 5.96 acres from CU-R-5 to residential A-1 Agricultural.

**6. School Items**

a. John A. Holmes High School Change Orders

The Board will consider approval of the following project change orders to be paid from project contingency.

CO 20- Concrete Slab for Greenhouse - \$38,922.95

CO 21 – Additional Fencing - \$16,464.00

**7. Financial Items**

Finance Officer Cathy Smith will present the following:

a. Current Fiscal Year Budget Amendments

BA2025-059

BA2025-060

BA2025-061

b. Financial Report

Finance Officer Cathy Smith will provide the Board with financial reports for April 2026.

c. FY25-26 Budget Clean Up

The Board will authorize the Finance Officer and Manager to perform the necessary FY 2025-26 budget clean up amendments and bring them back to the Board as FYI at a future regular meeting.

**8. External Board/Committee Report**

Board members are asked to report on the activities of the external boards to which they have been appointed.

**9. Manager's Report**

County Manager Kevin Howard will update the Board on any pending matters.

**10. Timely and Important Matters**

**11. Adjourn**

DEPARTMENT OF HOMELAND SECURITY  
**APPLICATION FOR MARINE EVENT**


OMB Number: 1625-0008  
 Expires: 09/30/2017

**Date Submitted: 3-15-2026**

**FORM INSTRUCTIONS**

1. Please, complete on a computer, a typewriter, or print in black ink to permit reproduction. You may also submit online at: <http://homeport.uscg.mil>.
2. This application must reach the appropriate USCG Sector at least 135 days prior to the event. A list of sectors may be found here: <http://www.uscg.mil/top/units/>.
3. Attach a section of a chart or a scale drawing showing boundaries and/or courses and markers contemplated.
4. Submit a copy of your entry requirements and any special rules pertaining to equipment, rigs, or procedures.

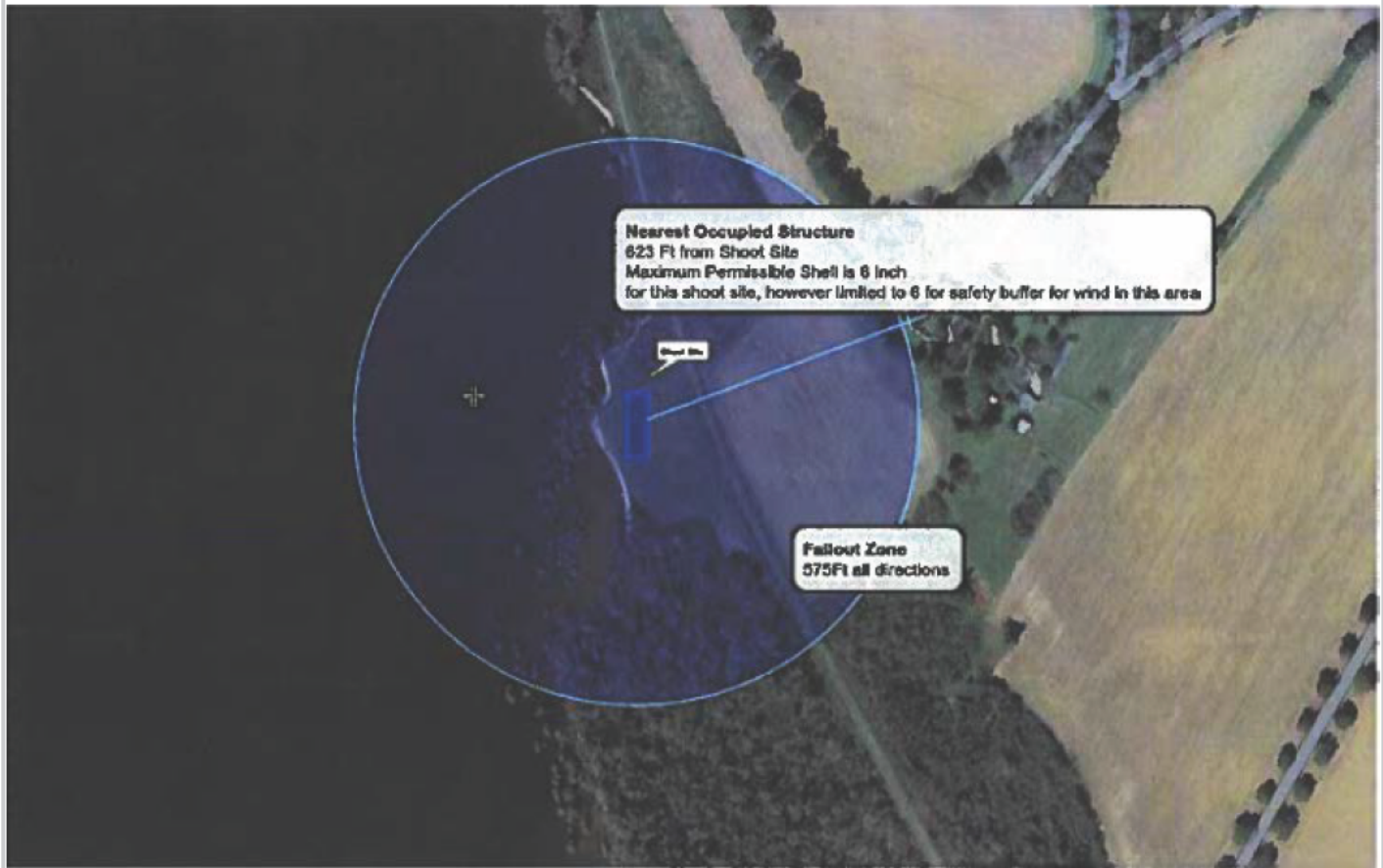
1. Name of Event	Edenton NC - Hayes Plantation	2. Date of Event	4 July 2026
3. Location of Event	1 Hayes Plantation Edenton NC	4. Time: From <u>9PM</u>	To <u>10PM</u>
5. Name and Address of Sponsoring Organization (Include Zip Code)	Edenton Optimist Club	6. No. of Participants	7. Sizes of Boats
		500	N/A
8. Types of Boats	None	9. No. of Spectator Craft	
		None	
10. Description of Events			
Fireworks Event at Hayes Plantation			
11. Will This Event Interfere or Impede the Natural Flow of Traffic? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES			
11a. If YES, briefly explain:			
12. What Extra or Unusual Hazard (to participants or non-participants) Will Be Introduced Into the Regatta Area?			
Fireworks crew will monitor fallout area that is partially over water for anyone entering that location If anybody enters the location the fireworks will stop until the area is clear			

13. Have any Objections Been Received from Other Interested Parties? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES	
13a. If YES, briefly explain:	
14. Vessels Provided by Sponsoring Organization for Safety Purposes ( <i>number and description</i> ) Sheriff Dept Patrol 14' and Wildlife 14'	
15. Does the Sponsoring Organization Deem their Patrol Adequate for Safety Purposes? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES	
15a. If NO, briefly explain:	
16. Is a Coast Guard or Coast Guard Auxiliary Patrol Requested for Control of Spectator and/or Commercial Traffic? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES	
16a. If YES, how many vessels do you recommend and why?	
17. Person In Charge	Kevin Wetzel
18. Where Will 'Person In Charge' be During the Event?	Shoot Site Location
19. How Can 'Person In Charge' be Contacted During the Event?	Cell Phone
20. Person to be Contacted for Further Details ( <i>Name, Address, Zip Code</i> ) Kevin Wetzel	20a. Area Code and Phone No.: 9194417353 20b. Email Address: wetzelpyro@icloud.com
<b>The undersigned has full authority to represent the sponsoring organization.</b>	
21. Name: Kevin Wetzel	22. Title: Owner
23. Address ( <i>Include Zip Code</i> ) 125 Eagleton Cir Moyock NC 27958	23a. Area Code and Phone No.: 919-441-7353 23b. Email Address: wetzelpyro@icloud.com
24. Signature:	
<b>PRIVACY ACT STATEMENT</b>	
<b>Privacy Act Notice</b>	
<p><b>Authority:</b> 33 U.S.C. §1233 authorizes the collection of this information.</p> <p><b>Purpose:</b> The Coast Guard will use this information to determine whether an event poses an extra or unusual hazard to the safety of life and whether or not, and under which conditions, to permit the event on the navigable waters of the United States.</p> <p><b>Routine Uses:</b> The information will be used by and disclosed to Coast Guard personnel to evaluate the request. Additionally, the Coast Guard may share the information with facility operators, law enforcement or other government agencies as necessary to promote public safety during the requested marine event.</p> <p><b>Disclosure:</b> Furnishing this information is voluntary; however, failure to furnish the requested information may delay or prevent the approval of the requested marine event.</p>	
<p>An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The Coast Guard estimates that the average burden for this report is 60 minutes. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to: United States Coast Guard, Commandant (WWM-1) Stop 7509, 2703 Martin Luther King Jr, Ave SE, Washington, DC, 20593-7509 or Office of Management and Budget, Paperwork Reduction Project (1625-0008), Washington, DC 20503.</p>	

07/04/26

Edenton NC

Fireworks Shoot Sheet



Opener:

1 Case - 3" Finale Chain

1 Case - 4" Finale Chain

Main

2 Cases - 3" Assorted Shells

2 Cases - 4" Assorted Shells

2 Cases - 5" Assorted Shells

2 Cases - 6" Assorted Shells

6 - 1.3G Cakes Assorted

Finale:

2 Cases - 3" Finale Chain

2 Cases - 4" Finale Chain

1 Case - 4" Assorted Shells

1 - 1.3G Finale Cake

Depending on stock and availability.

No shell will be greater than 6.00" for this display. Reserve the right to substitute or replace product based on inventory available with no product being greater than the maximum size of 6.00' radius.

**Kevin Wetzel  
Wetzel Pyrotechnics**

**Safety Procedures for Fireworks Displays**

**NFPA 1123 Codes are to be followed at all times.**

**1. Firing Procedure:**

- A. Operators are to use the Pre-display checklist provided in the display paperwork. AT NO TIME are the materials to be left unattended.
- B. Upon arrival at the site, check site conditions for any hazards that may impede the safety of the display operation.
- C. Verify the site meets all distance requirements of NFPA1123 at a minimum. Add additional buffer to account for conditions.
- D. Confirm that there is adequate ingress and egress for emergency vehicles.
- E. Inspect all racks and equipment as it is coming off the truck. Any equipment that is damaged or broken is not to be used in the display.
- F. All mortar racks are to be setup and installed prior to any loading of live materials.
- G. Inspect all shells and fireworks devices such as cakes, candles, and ground effects prior to loading, or placing in the firing area. Any materials found to be damaged, or not in proper condition are not to be used in the display.
- H. All materials fuses are to be situated and secured for easy access and removal of safety caps just prior to firing.
- I. (Electric Firing) Any e-matching of materials will take place at least 50 feet from the truck holding the fireworks, and at least 100 feet from any public access. Limit the amount of materials in this area to just ONE box at a time.
- J. (Electric Firing) Once all materials are setup, no personnel are allowed within the firing area during the continuity testing. If there is a need to check contact points, or adjust materials, the firing control panel must be disabled completely before an operator enters the firing area.
- K. (Manual Firing) Operators will use fusees (flares) for ignition of shell leaders.
- L. Previously installed multiple ignition points are to be placed along Finale racks, or any chain fused sections of the display.

**2. Termination and Emergency Procedures**

- A. If, at any time before, or during the discharge of a display, there arises a condition that adversely affects the firing or completion of the display, the operator will IMMEDIATELY halt the display, until such a time that the condition can be either corrected, or deleted from the program.
  - 1. The AHJ will also have the authority to halt the display, should any such condition arise.
  - 2. Communications between the operator and the AHJ will be necessary to provide for the continuation of the display (if halted).

**Kevin Wetzel**  
**Wetzel Pyrotechnics**

- B. If there is a weather-related concern, the display is to be halted, or postponed, until better conditions prevail. If there is no alternative, or if conditions remain at an unsafe level, then the operator is to cancel the display, and the Rain Date option will be considered.
  - 1. All mortar racks are to be covered with tarps, plastic or other suitable materials to prevent materials from getting wet. Cakes, and other ground effects can be placed in plastic bags.
  - 2. Any materials that do become wet shall not be used and are to be placed into regulation cartons and returned to ATF approved storage.
  
- C. If, during the display, an errant shell or malfunction of equipment causes materials to be sent unintentionally towards the spectator area, or out of the intended fallout area, the operator will IMMEDIATELY halt the display.
  - 1. The safety of the spectators is the primary concern, and the operator is to ensure that any errant shell trajectories or malfunctions are dealt with as soon as it is safe to do so. Repositioning of the racks or dropping that part of the display will be done before resuming any firing.
  - 2. A situation of this nature could cause the rest of the display to be postponed or cancelled with the communication and cooperation of the AHJ.
  - 3. Identification of the errant materials and/or equipment is to be documented in the operators after display report.
  - 4. If there is ANY injury of any nature, to a spectator, or any other person, the display is to be halted, and the assistance of the local EMS, Fire Department, and/or other fire and life safety personnel on duty at the time is to be utilized.
  
- D. Ingress and Egress routes are always to be maintained and are to remain clear for emergency vehicles and personnel.
  - 1. Should there be any reason to need such access, the operator shall halt all firing, and suspend the display.
  - 2. The operator and other display personnel may assist such emergency personnel to control and contain any condition to insure the safety and security of the site.

**3. Post Display**

- A. Once the display has been completed, the operator will make the determination to break down the display equipment when s/he finds all conditions safe to do so.
  - 1. The operator and assistances will allow a minimum of 30 minutes for a “cool-down” period, once the display is completed.
    - a. Beginning with the mortars that were fired first, make sure that all shells and materials were discharged.
    - b. Once all racks and equipment have been cleared, the operator will approve the break down of the display.

**Kevin Wetzel**  
**Wetzel Pyrotechnics**

2. Misfired Materials
  - a. Identify any and all misfired materials.
  - b. Ensure that there are no ignition hazards present before handling. All sparks are to be extinguished, E-matches should be disconnected and shunted, and then may be carefully removed and stored.
  - c. Carefully remove materials from the discharge area.
  - d. Place materials into regulation carton, and transport back to approved ATF storage.
  - e. Record misfires in the operator's display report
  
- B. The operator will assist the AHJ in conducting the post display inspection and sign off on any documentation the AHJ may require.
- C. Once the inspection is completed, the operator may clear the on-duty Fire Department personnel.
- D. The entire discharge area and fallout zones are to be inspected to ensure there are no duds, misfires, or any other materials left on the display site. A full site check will also be performed early the following morning.
- E. Clean up includes removal of all equipment, paper debris, and any other items that remain as a result of the display.

A copy of the operators after display report will be provided to the local fire code official if requested.

# Lidu Fireworks Hazard Communication Safety Data Sheets

Lidu Town, JinXian Country, NanChang City, JiangXi Province, China 331725

Phone: 86-791-8563 8888 Fax: 86-791-8563 8138

UN0335 1.3G Display Fireworks

Date Prepared: Feb.24<sup>th</sup>, 2017

## Section 1, Identification

Each device labels:

- (1): Commodity description in both Chinese and English for CAKES
- (2): Warning labels for CAKES
- (3): Distributor name and address, Manufacturer name and address, Produce date, Country of origin

Cartons information:

Cakes shoot, Cakes item No., Packing, Cakes item name, The same information as above section 1 part (3), Warning information, Order No., UN0335 1.3G, Bill of Lading remark emergency phone number.

- Recommended use and restriction on use
- Recommended use: Explosive product for professional use for entertainment and technical purposes
- Restrictions on use: Contact manufacturer/supplier

## Section 2, Hazard(s) identification

Warning label show correctly and safely display fireworks is put on each cartons and devices.

- Classification of the substance or mixture
- Expl. 1.3 H203 Explosive; fire, blast or projection hazard.

- Label elements
- GHS label elements

The product is classified and labeled according to the Globally Harmonized System (GHS).

- Hazard pictograms:

GHS01



- Signal word: Danger
- Hazard statements:  
H203 Explosive; fire, blast or projection hazard.

· Precautionary statements:

P210 Keep away from heat/sparks/open flames/hot surfaces. No smoking.

P250 Do not subject to grinding/shock/friction.

P280 Wear protective gloves/protective clothing/eye protection/face protection.

P373 DO NOT fight fire when fire reaches explosives.

P370+P380 In case of fire: Evacuate area.

P372 Explosion risk in case of fire.

### **Section 3, Composition/information on ingredients**

**Cakes Main ingredients:**

Potassium Perchlorate— $\text{KClO}_4$

Potassium Nitrate— $\text{KNO}_3$

Sodium fluoroaluminate— $\text{Na}_3\text{AlF}_6$

Barium Nitrate— $\text{Ba}(\text{NO}_3)_2$

Strontium carbonate— $\text{SrCO}_3$

Sulfur— S

Carbon— C

Copper Oxide—  $\text{CuO}$

Aluminum— Al

Al+Mg Alloy

Titanium—Ti

LAC— $\text{C}_{16}\text{H}_{24}\text{O}_5$

Resin— $\text{C}_{48}\text{H}_{42}\text{O}_7$

PVC— $(\text{C}_2\text{HCl})_n$

Powder of polished glutinous rice

### **Section 4, First-aid measures**

No chemical components are released during normal handling of this device. In normal use with adequate ventilation the smoke produced should not be a problem. However, ground level smoke generated during the shooting of public display shows may contain gases which may cause irritation of eyes and mucous membranes, prolonged inhalation of smoke should be avoided.

Persons with pre-existing respiratory conditions (i.e. asthma, emphysema, etc) should avoid inhalation of smoke. Move to fresh air and avoid further exposure to smoke and seek medical assistance.

Information is only applicable to product contents, and not to product as normally supplied. This information is applicable to damaged, leaking, or spilled product as contact with contents is possible under these conditions.

-After inhalation: Supply fresh air; consult doctor in case of complaints.

-After skin contact:

Wash with soap and water.

In case of minor burns, flush with cool water.

If skin irritation is experienced, consult a doctor.

-After eye contact:

Remove contact lenses if worn.

Rinse opened eye for several minutes under running water. If symptoms persist, consult a doctor.

-After swallowing:

Unlikely route of exposure.

Do not induce vomiting; immediately call for medical help.

### **Section 5, Fire-fighting measures**

Cool pyrotechnic devices and/or package with water and remove them if possible. Do not use suffocation methods - devices contain their own oxygen. Fireworks will burn rapidly in the event of fire. If a large amount of fireworks are involved, allow them to burn and prevent spread of fire.

Do Not Smoke at any time when dealing with pyrotechnic devices.

- Extinguishing media

- Suitable extinguishing agents:

DO NOT fight fire when fire reaches explosives.

Flood area with water. If no water is available, carbon dioxide, dry chemical or earth may be used. If the fire reaches the cargo, withdraw and let fire burn.

- For safety reasons unsuitable extinguishing agents: None.

- Special hazards arising from the substance or mixture Explosive; fire, blast or projection hazard.

During heating or in case of fire poisonous gases are produced.

- Advice for firefighters

- Protective equipment:

Wear self-contained respiratory protective device.

Wear fully protective suit.

- Additional information:

Eliminate all ignition sources if safe to do so.

In case of fire: Evacuate area. Fight fire remotely due to the risk of explosion.

Cool endangered receptacles with water spray.

Flammability Classification: (defined by 29 CFR 1910.1200) Explosive. Can explode under fire conditions.

Individual devices will randomly explode. Mass explosion of multiple devices is possible under certain conditions. Burning material may produce toxic and irritating vapors. In unusual cases, shrapnel may be thrown from exploding

devices under containment. See 2012 Emergency response Guidebook for further information.

### **Section 6, Accidental release measures**

Prolonged exposure to smoke generated during the shooting of this device may cause respiratory irritation, difficulty in breathing, headaches, nausea and irritation of eyes and may result in vomiting.

Carefully pick up spills with non-sparking and non-static producing tools. Supervision only by a person knowledgeable in explosives. Avoid skin contact. In case of contact with skin, wash hands immediately.

- Personal precautions, protective equipment and emergency procedures

Wear protective equipment. Keep unprotected persons away.

Remove persons from danger area.

Ensure adequate ventilation.

Isolate area and prevent access.

- Environmental precautions

Do not allow undiluted product or large quantities of it to reach ground water, water course or sewage system.

- Methods and material

### **Section 7, Handling and storage**

#### **• Handling**

- Precautions for safe handling:

Handle with care. Avoid jolting, friction and impact.

Restrict the quantity stored at the work place.

Keep out of reach of children.

- Information about protection against explosions and fires:

In case of fire: Evacuate area.

Explosion risk in case of fire.

Keep away from sparks and open flames. - No smoking.

Emergency cooling must be available in case of nearby fire.

- Conditions for safe storage, including any incompatibilities

- Conditions to Avoid: No open items, smoking and moisture in the vicinity of stored fireworks, avoid friction and impact.

- Incompatibility: Do not allow fireworks to get wet

#### **• Storage**

Store in a cool dry place, humidity should preferably be less than 70%. Avoid

extreme temperatures. In particular sub-zero temperatures where freezing and re-thaw can alter the performance of the article.

- Requirements to be met by storerooms and receptacles:

Avoid storage near extreme heat, ignition sources or open flame.

- Information about storage in one common storage facility:

Store in accordance with local/regional/national/international regulations.

Store away from foodstuffs.

Store away from flammable substances.

- Further information about storage conditions:

Store in cool, dry conditions in well sealed receptacles.

Store locked up.

### **Section 8, Exposure controls/personal protection**

Eye Protection: None.

Respiratory Protection: None.

Skin Protection: Metal free and non-static producing clothes.

Other Protection: None.

Ventilation Recommended: Not required in open, unconfined areas.

- Control parameters

- Components with limit values that require monitoring at the workplace:

The product does not contain any relevant quantities of materials with critical values that have to be monitored at the workplace.

- Exposure controls

- Personal protective equipment:

- General protective and hygienic measures:

The usual precautionary measures for handling chemicals should be followed.

Keep away from foodstuffs, beverages and feed.

Wash hands before breaks and at the end of work.

- Engineering controls: Provide adequate ventilation.

Breathing equipment: Not required under normal conditions of use.

- Protection of hands: When needed, wear gloves for protection against mechanical hazards.

- Eye protection:

Safety glasses

Follow relevant national guidelines concerning the use of protective eyewear.

- Body protection: When needed, wear protective clothing for protection against mechanical hazards.

- Limitation and supervision of exposure into the environment

No relevant information available.

- Risk management measures

Organizational measures should be in place for all activities involving this product.

### **Section 9, Physical and chemical properties**

Solubility in Water: Slight

Appearance and Odor: All pyrotechnic composition is contained in a cardboard casing. Usually they are cardboard balls or cardboard tubes individually or in a group combination.

Hazardous Decomposition Products: Smoke generated during the use of these devices may contain small amount of Carbon Monoxide, Hydrogen Sulfite and Nitrogen Oxides. Avoid prolonged inhalation of smoke.

### **Section 10, Stability and reactivity**

Stability: Stable

Thermal Stability Test Results: The test was performed on the Lidu Display Fireworks finished items. The device did not ignite, explode, or undergo any significant decomposition during heating at 75°C (167°F) for 48 hours.

Hazardous Polymerization: Will Not Occur

#### **Chemical stability:**

- Thermal decomposition / conditions to be avoided: Risk of explosion if heated under confinement.

- Possibility of hazardous reactions Explosive; fire, blast or projection hazard.

Toxic fumes may be released if heated above the decomposition point. Reacts with strong acids and alkali.

- Conditions to avoid Excessive heat.

- Sources of ignition: sparks, open flame, incompatible materials

- Incompatible materials Oxidizers, strong bases, strong acids

- Hazardous decomposition products

Carbon monoxide and carbon dioxide

Nitrogen oxides

Sulfur oxides (SOx)

### **Section 11, Toxicological information**

-Information on toxicological effects

--Acute toxicity:

-LD/LC50 values that are relevant for classification: None.

-Primary irritant effect:

-On the skin:

Not a skin irritant in unused form. Vapors/particles from used product are possibly irritating to skin.

-On the eye:

Not an eye irritant in unused form. Vapors/particles from used product are possibly

Inhalation: Yes, when shooting. (Refer to above Section 6)

Skin: No.

Ingestion: No.

· Probable route(s) of exposure:

Skin contact.

Eye contact.

Inhalation.

· Acute effects (acute toxicity, irritation and corrosivity):

Danger of blast or crush-type injuries.

Risk of thermal burns.

· Repeated dose toxicity: From product as supplied: None.

· CMR effects (carcinogenicity, mutagenicity and toxicity for reproduction)

· Germ cell mutagenicity: Based on available data, the classification criteria are not met.

· Carcinogenicity: Based on available data, the classification criteria are not met.

· Reproductive toxicity: Based on available data, the classification criteria are not met.

· STOT-single exposure: Based on available data, the classification criteria are not met.

· STOT-repeated exposure: Based on available data, the classification criteria are not met.

· Aspiration hazard: Based on available data, the classification criteria are not met.

## **Section 12, Transport information**

The local inspection bureau spot check every batch of cargos before any shipments. Then issue commodity inspection certificate and dangerous goods transport package identification for us to declare to the customs.

The containers usually ship to loading port by truck or by barge. Next they will be loaded to the vessel shipping to port of discharge by sea, then ship to place of delivery by rail. At last the consignee will pick it up by truck after finish customs clearance.

UN-Number

· DOT, ADR, IMDG UN0335

- IATA FORBIDDEN
- UN proper shipping name
- DOT, ADR, IMDG Fireworks
- IATA FORBIDDEN
- Transport hazard class(es)
- **DOT**



- Class 1.3
- Label 1.3G
- **ADR**



- Class 1.3
- Label 1.3G

EMS Number: F-S,B-X

- Transport in bulk according to Annex II of MARPOL73/78 and the IBC Code Not applicable.

### **Section 13 Ecological information**

- **Toxicity**
- **Aquatic toxicity** No relevant information available.
- **Persistence and degradability** No relevant information available.
- **Bioaccumulative potential:** May be accumulated in organism
- **Mobility in soil:** No relevant information available.
- **Other adverse effects** No relevant information available.

### **Section 14 Disposal considerations**

- Waste treatment methods
- Recommendation:

Must not be disposed of together with household garbage. Do not allow product to reach sewage system.

Incinerate in accordance with local, state and federal regulations.

The user of this material has the responsibility to dispose of unused material, residues and containers in compliance with all relevant local, state and federal laws and regulations regarding treatment, storage

and disposal for hazardous and nonhazardous wastes. Residual materials should be treated as hazardous.

### **Section 15 Regulatory information**

- Safety, health and environmental regulations/legislation specific for the substance or mixture
- United States (USA)
- SARA
- Section 313 (Specific toxic chemical listings): Contact manufacturer.
- TSCA (Toxic Substances Control Act)

All ingredients are listed.

- Proposition 65 (California)
- Chemicals known to cause cancer: Contact manufacturer.
- Chemicals known to cause reproductive toxicity for females: Contact manufacturer.
- Chemicals known to cause reproductive toxicity for males: Contact manufacturer.
- Chemicals known to cause developmental toxicity: Contact manufacturer.
- Carcinogenic categories
- EPA (Environmental Protection Agency): None of the ingredients are listed.
- IARC (International Agency for Research on Cancer): Contact manufacturer.
- NIOSH-Ca (National Institute for Occupational Safety and Health): Contact manufacturer.

### **Section 16 Other information**

This information is based on our present knowledge. However, this shall not constitute a guarantee for any specific product features and shall not establish a legally valid contractual relationship.

- Abbreviations and acronyms:

ADR: European Agreement concerning the International Carriage of Dangerous Goods by Road

IMDG: International Maritime Code for Dangerous Goods

DOT: US Department of Transportation

IATA: International Air Transport Association

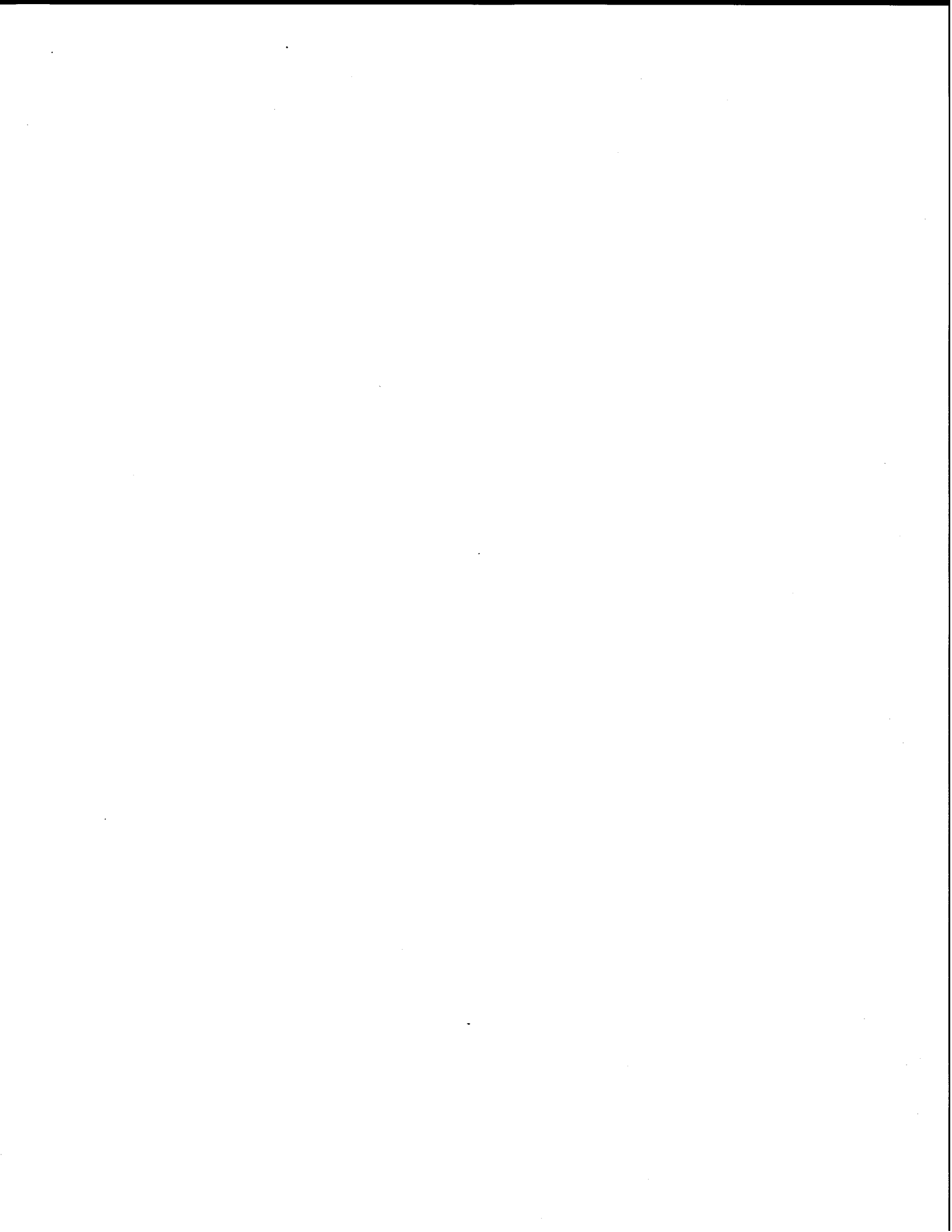
CAS: Chemical Abstracts Service (division of the American Chemical Society)

LC50: Lethal concentration, 50 percent

LD50: Lethal dose, 50 percent

NIOSH: National Institute for Occupational Safety

OSHA: Occupational Safety & Health





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: HADRON SPECIALTY INS CO	
INSURED	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	H0320GL000062	12/31/2025	12/31/2026	EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# Instructions for North Carolina Pyrotechnics Permit on State Property

1. SECTION 1 - Fill out completely including all address and telephone information. **Please include the e-mail address of the primary contact for the event.**
2. SECTION 2 - Fill out completely, including all pertinent information regarding the business which is providing the pyrotechnics for the event.
3. SECTION 3 - Include a photo copy of both sides of all North Carolina Permitted Pyrotechnic Operators and Assistants to be present on site (Attachment A). **List any personnel desiring to be onsite certified.**
4. SECTION 4 - submit the following:
  - Attachment B (Insurance Certification - ACORD Form)
  - Attachment C (Pyrotechnic Effects List as detailed)
  - Attachment D (Contract for services from Sponsor and pyrotechnic company)
  - Attachment E (Site Diagram as detailed)
  - Attachment F (Indoor documentation requirements) (If Applicable)
    - Scenery Certification
    - Costume Certification
5. Provide a copy of approval from the county commissioners from the county in which the show is to be performed. **This approval is not required for buildings in Orange County owned by the University of North Carolina.** (Attachment G)
6. Provide signature and print name legibly in the space provided, provide contact information and date. Please submit this application to:

North Carolina Office of State Fire Marshal  
Pyrotechnic Permitting Section  
1202 Mail Service Center  
Raleigh NC, 27699-1202  
Or  
Sign, scan and email to  
[renita.denton@ncdoi.gov](mailto:renita.denton@ncdoi.gov)



**North Carolina  
Department of Insurance  
Office of State Fire Marshal  
1202 Mail Service Center  
Raleigh, NC 27699-1202**

**Application for Pyrotechnics Permit on State Property**

**Outdoor Pyrotechnics**

**Proximate Audience**

Any person that conducts pyrotechnic displays in North Carolina must be permitted by the Office of State Fire Marshal pursuant to North Carolina General Statute (14-410).

**THIS PERMIT MUST BE APPLIED FOR A MINIMUM OF 30 DAYS PRIOR TO THE  
SCHEDULED DATE OF THE EVENT  
(TYPE OR PRINT IN BLACK INK):**

**1. DATE OF EVENT:** 4 July 2026

**Sponsor Contact Name / Address of Pyrotechnic Event**

Sponsor Contact Name: Edenton Optimist Club

Building/Location Name: Hayes Plantation

Address of Event: 1 Hayes Plantation

City: Edenton State: NC

Zip Code: 27932 County: Chowan

Phone: ( ) 919-441-7353

Fax: \_\_\_\_\_

Sponsor contact E-Mail Address: Mike Williams - mikewilliams7184@gmail.com



## Application for Pyrotechnics Permit on State Property

### 4. This permit application must include the following information:

#### **General Documentation Requirements**

- A copy of pyrotechnic delivery agency insurance certificate (ACORD Form). The insurance certificate shall indicate the following:
  - The special event date and rain date
  - The physical address of the building or location of the special event.
  - The sponsor and the State of North Carolina noted as additional insured on the liability insurance certificate.
  - The North Carolina Office of State Fire Marshal as the Certificate Holder.
  - A minimum limit of liability of 1,000,000.
- A list of pyrotechnic effects including size and number of each different effect.
- A copy of the contract for services between the sponsor and the pyrotechnic company. The contract shall include the indemnification/hold harmless agreement in favor of the State of North Carolina for the duration of any activities related to the permitted event.
- A copy of the contract for services between the sponsor and the pyrotechnic company. The contract shall include the indemnification/hold harmless agreement in favor of the State of North Carolina for the duration of any activities related to the permitted event.
- Point of on-site assembly of pyrotechnic devices.
- Manner and place of storage of the pyrotechnic materials and devices
- A Site diagram of the Display Site indicating the following:
  - The location and dimensions of the discharge site.
  - The location and dimensions of the spectator viewing areas.
  - The location and dimensions of the parking areas.
  - The location and type of special hazards in the area.
  - The distance of the discharge site from any special hazard or special occupancy (institutional).
  - The location of emergency services.
  - The location of the magazine during set up and during the event.

#### **Additional Indoor Pyrotechnic Documentation Requirements**

- Material Safety Data sheets (MSDS) for the pyrotechnic materials to be used.
- Certification that the set, scenery, and rigging materials are inherently flame- retardant or have been treated to achieve flame-retardancy.
- Certification that all materials worn by performers in the fallout area during use of pyrotechnic effects shall be inherently flame- retardant or have been treated to achieve flame-retardancy.

**Application for Pyrotechnics Permit on State Property**

**By signature I agree to report any change of the personnel, date, time, insurance status, location, dimensions, or distances, to OSFM within 24 hours of occurrence. No changes can be made to the permit application within 72 hours of the event.**

I certify that all information contained herein, and all information and documents attached hereto, are accurate, true, and complete. My signature authorizes the North Carolina Office of State Fire Marshal to verify the answers I have given in response to items 1-4 above.

Signature: \_\_\_\_\_



Print Name: Kevin Wetzel

Telephone No.: 919-441-7353 Date: 15 March 2026

**Signature and Information in this Section in Blue Ink Only**

**Failure to sign forms, submit necessary information, or provide attachments, will cause your application to be denied and no permit will be issued until all requirements are complete.**

**Holder's Full Name:** Luther Melton Guthrie Jr

**Business Name:** Wetzel Pyro

**Government ID By:** North Carolina

**Government ID Type:** Driver License

**ID Number:** \*\*\*\*\*3898



**License Number:** 4144

**License Type:** 1.3G Pyrotechnic

**License Level:** Operator

**License Status:** Valid

**Expiration Date:** 08/31/2026

**Notice of Public Hearing – Chowan County Board of Commissioners**

The proposed Chowan County 2026-27 budget has been submitted by the County Manager to the Board of Commissioners, and a copy is available for public inspection in the office of the Clerk to the Board, 305 West Freemason St. Edenton, NC.

The proposed budget will also be posted on the County Website and available at the Shepard Pruden Memorial Library. [Use this link to view the proposed budget and supporting documents on the County website.](#)

In accordance with GS 159-15, the Board of Commissioners will hold a public hearing on Monday, June 1, 2026 at 6:00 p.m. at the Chowan County Public Safety Center 305 West Freemason St. Edenton, NC. Citizens will be given the opportunity to address the Board at this hearing.

## STAFF REPORT

**To:** Chowan County Board of Commissioners and County Manager  
**Date:** April 30, 2026  
**Case:** CC-RZ 26-01  
**Prepared By:** Robert Daniel, Planning and Inspections Director

### **GENERAL INFORMATION**

**Applicant:** Daniel Mahoney and Jennifer McQuilken  
251 Cowpen Neck RD  
Edenton, NC 27932

**Property Owner:** Daniel Mahoney and Jennifer McQuilken  
251 Cowpen Neck RD  
Edenton, NC 27932

**Subject Property:** 251 Cowpen Neck RD; PIN 6886-00-36-2674.

**Adjoining Property Owners:** (SEE ATTACHED LIST)

**Requested Action:** Rezone the 5.45 acres, shown on an attached map, from CU-R5 and A-1 to A-1

**Tax PIN #:** 6886-00-36-2674

**Location:** Cowpen Neck RD (SR 1207) near Rocky Hock Creek.

**Size:** 5.45 Acres

**Existing Zoning:** CU-R-5 and A-1

**Existing Land Use:** Residential (former Cypress Point Marina)

#### **Surrounding Land Use & Zoning:**

<b>North</b>	<b>A-1</b> , Agricultural and Residential (Farmland/Woodland & Single-Family homes)
<b>South</b>	<b>A-1 and CU-R-5</b> , Agricultural and Residential (Farmland/Woodland & Single-Family homes)
<b>East</b>	<b>A-1 and CU-R-5</b> , Agricultural and Residential (Farmland/Woodland & Single-Family)
<b>West</b>	<b>A-1</b> ; Agricultural and Residential (Wetlands, Chowan River)

**Zoning History:** A-1, Adopted in 2007; Partially rezoned to CU-R-5 in 2007 related to the Cypress Landing Development.

**Applicable Regulations:** Chowan County Development Codes: Zoning Ordinance; Article III, Permits & Hearing Procedures and Article IV Zoning District and Zoning Map.

## **ANALYSIS**

The applicant seeks a rezoning of the subject property from CU-R-5 (and partially A-1) to A-1 at 251 Cowpen Neck RD. The applicant has provided all required materials and has addressed this request in the application and its attachments.

The Planning Board was charged to review the rezoning request and forward its recommendations to the Board of Commissioners.

**\*\* This Board should note that all zoning decisions must include a statement of consistency with the Land Use Plan, as well as a statement of reasonableness for zoning map amendments, pursuant to state law (NCGS § 160D-605 (a), (b)).** These statements may be combined and may be adopted as part of the zoning action itself or as a separate motion from the rezoning motion. \*\*

For example:

**We find that this zoning amendment will be consistent [or inconsistent] with the 2018 Land Use Plan or any other plan officially adopted by the Board of Commissioners because the proposed rezoning is \_\_\_\_\_** [consistent with the surrounding area's lesser density and low intensity uses, and is consistent with the Land Use Plan's support for \_\_\_\_\_ (uses that allow water access for public trust waters, provide recreation and open space, and promote economic development and entrepreneurship, etc.)].

**We also find that this zoning amendment will be reasonable and in the public interest [or unreasonable and not in the public interest], based on the information from staff analysis and the public hearing, and because the proposed rezoning is \_\_\_\_\_** [consistent with the surrounding area; benefits the community by \_\_\_\_; supports public interests such as \_\_\_\_\_; etc.].

## **STAFF FINDINGS and RECOMMENDATION**

The Land Use Plan ("LUP") (available on the Planning Division webpage, from <https://www.chowancounty-nc.gov/building-planning>) identifies the existing land use classification of this property as Agricultural and Open Space, and the future land use classification is Agricultural Residential (See Sections 2.2.D (page 2-16) and 3.3.A.1 (page 3-12)). The immediate area consists of farmland, woodland, wetlands/Chowan River, and single-family residential homes.

If the applicants are successful with this rezoning request, they have stated to me that they wish to operate a marina on the property as one had been in the past. That use is not permitted in the current R-5 zoning district, except as "accessory" to residential dwellings, which limits the number of boat slips to 110 percent of the dwelling units on the property and would not permit the sale of goods or services. (See Table 5-1 and Section 8.56 of the Zoning Ordinance). A Marina (Commercial) is permitted in the A-1 district and would allow for the sale of goods and services also. *However, the Board should be aware of all permitted uses allowed in the A-1 district, per the 5-1 Permitted Use table.*

**Recommendation from staff:**

1. The rezoning request to A-1 would be consistent with much of the surrounding area, also zoned A-1, regarding lesser density and low intensity uses.
2. The rezoning request would support uses (i.e. a marina) that would allow water access to public trust waters, and the Land Use Plan supports the development of marinas. (See Section 2.4.B. of LUP, pg. 2-41--42).
3. The Land Use Plan supports providing recreation space and open space. (See Section 2.2.C. of LUP., pg. 2-7)
4. The Land Use Plan supports the promotion of economic development and encourages entrepreneurship and the opening of new locally-owned businesses, including in the tourism sector, which appears to be the goal of the applicant in the operation of a marina. (See Section 2.2.C. of LUP, pg. 2-7).

**Recommendation from Planning Board:**

The Board voted favorably (5-0), to recommend this rezoning request for your approval.

Form RD 1924-7  
(Rev. 2-97)

UNITED STATES DEPARTMENT OF AGRICULTURE  
RURAL DEVELOPMENT AND  
FARM SERVICE AGENCY

**CONTRACT CHANGE ORDER**

ORDER NO.	CO #20
DATE	05/27/26
STATE	North Carolina
COUNTY	Chowan

CONTRACT FOR John A. Holmes High School Project

OWNER Edontn-Chowan Schools

To M. B. Kahn Construction Co., Inc.

(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
Type text here This change order includes PCO # 089 the concrete slab for the Greenhouse (\$38,922.95).	\$ _____	\$ 38,922.95
TOTALS	\$ _____	38,922.95
NET CHANGE IN CONTRACT PRICE	\$ _____	38,922.95

JUSTIFICATION:

The amount of the Contract will be (~~Decreased~~) (Increased) By The Sum Of: Thirty-eight Thousand, Nine hundred Twenty-two and ninety-five cents Dollars (\$ 38,922.95 ).

The Contract Total Including this and previous Change Orders Will Be: Seventy-two Million, Four Hundred Seventy-two Thousand, One Hundred Fourty-three and twenty cents Dollars (\$ 72,472,143.20 ).

The Contract Period Provided for Completion Will Be (Increased) (Decreased) (Unchanged) : 0 Days.  
This document will become a supplement to the contract and all provisions will apply hereto.

Requested	<u>[Signature]</u> Chowan County Edenton-Chowan Public Schools (Owner)	<u>5-27-26</u> (Date)
Recommended	_____ (Owner's Architect/Engineer)	_____ (Date)
Accepted	<u>[Signature]</u> (Contractor)	_____ (Date)
Approved by Agency	_____ (Name and Title)	_____ (Date)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-01042. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

- ORIGINAL-BORROWER'S CASE FOLDER
- COPY-CONTRACTOR
- COPY-BORROWER



**AIA**<sup>®</sup>

# Document G701<sup>®</sup> – 2017

## Change Order

**PROJECT:** *(Name and address)*  
John H. Holmes High School project

**CONTRACT INFORMATION:**  
Contract For: CMAR services  
Date: 12/08/23

**CHANGE ORDER INFORMATION:**  
Change Order Number: HS-20  
Date: 5/27/2026

**OWNER:** *(Name and address)*  
Edenton-Chowan Schools  
800 North Oakum St.  
Edenton, NC 27932  
&  
Chowan County  
305 W. Freeman St.  
Edenton, NC 27932

**ARCHITECT:** *(Name and address)*  
LS3P Architects  
Fayetteville St. Suite 1700  
Raleigh, NC 27601

**CONTRACTOR:** *(Name and address)*  
M. B. Kahn Construction Co., Inc.  
101 Flintlake Road  
Columbia, SC 29223

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

This change order includes PCO # 089 the concrete slab for the Greenhouse (\$38,922.95).

The original Contract Sum was	\$ 69,305,747.00
The net change by previously authorized Change Orders	\$ 3,127,473.25
The Contract Sum prior to this Change Order was	\$ 72,433,220.25
The Contract Sum will be increased by this Change Order in the amount of	\$ 38,922.95
The new Contract Sum including this Change Order will be	\$ 72,472,143.20

The Contract Time will be unchanged by none (0) days.  
The new date of Substantial Completion will be 8/15/2026

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

	M. B. Kahn Construction Co., Inc.	<u>Edenton-Chowan Public Schools</u>
_____ <b>ARCHITECT</b> <i>(Firm name)</i>	_____ <b>CONTRACTOR</b> <i>(Firm name)</i>	_____ <b>OWNER</b> <i>(Firm name)</i>
_____ <b>SIGNATURE</b>	_____ <b>SIGNATURE</b>	_____ <b>SIGNATURE</b>
_____ <b>PRINTED NAME AND TITLE</b>	Robert J. Sebire, Project Director <b>PRINTED NAME AND TITLE</b>	Tammie Ward, Superintendent <b>PRINTED NAME AND TITLE</b>
_____ <b>DATE</b>	5/27/2026 <b>DATE</b>	5-27-26 <b>DATE</b>
		_____ <b>OWNER</b> <i>(Firm name)</i>
		_____ <b>SIGNATURE</b>
		_____ <b>PRINTED NAME AND TITLE</b>
		_____ <b>DATE</b>

# M.B. KAHN CONSTRUCTION CO., Inc.

## Change Proposal Form

**Project** John A. Holmes High School, Phase II **Proposal #** Phase II #89  
**Subcontract** Sitework **MBK-CM Job#** 618202  
**Subcontractor** C&W **Subcontractor #** \_\_\_\_\_

**Description of Change**

Provide the concrete slab as note by the sealed Greenhouse drawings by Atlas Greenhouse dated 3/27/26. This includes the drain line to exterior of the building. The trench drain on the drawings does not indicate any grate and none has been provided. Electrical conduit, 1" water line and gas line are included with the base contract.

This will need to be a change order as contingency funds within our contract will not cover this item.

**Materials** (Attach list with quantity, item, unit \$, mh, OT mh, Total \$)

1	Total direct cost of materials	_____	
2	Overhead and profit on Item 1 <i>(15% max. inc. small tools &amp; consumables)</i>	_____	
3	Sales Tax	\$ _____	
4	Shipping & Transportation	\$ _____	
<b>Materials Subtotal</b>			<b>\$0.00</b>

**Labor** (Include time sheets if requested)

5	Total man hours _____ @ _____/Hr	\$ _____	
6	Overhead and profit on Item 5 <i>(15% max. on straight labor cost, not premium portion, O&amp;P includes supervisor's time.)</i>	\$ _____	
7	Payroll taxes & insurance @ _____/%	\$ _____	
<b>Labor Subtotal</b>			<b>\$ _____</b>

**Equipment Rental** (Include quotes and pick-up/delivery tickets)

8	Equipment rental	\$ _____	
9	Overhead and profit on Item 8 (10% maximum)	\$ _____	
<b>Equipment Rental Subtotal</b>			<b>\$ _____</b>

**Subcontractors** (includes quotes with material and equipment back up)

10	Subcontractors, TBD allowance	\$ 37,826.00	
			_____
11	Overhead and profit on Item 10 (7% maximum)	0	
<b>Subcontractor Subtotal</b>			<b>\$ 37,826.00</b>

<b>Subtotal of Proposal</b>	<b>\$</b>	<b>37,826.00</b>
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12	Bonds ( 0.55% of subtotal of proposal)	\$ 208.04	
13	Sub Bonds (1.2% of sub contractor total)	\$ 453.91	
14	Insurance ( 1.15% of total)	\$ 435.00	

<b>Total of Change Proposal</b>	<b>\$</b>	<b>38,922.95</b>
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Any time extension would be based on the time of execution of this added work.



Wesley Coker & Brandon Williams  
661 Bayside Road  
Elizabeth City, NC 27909  
(252) 339-0760 or (252) 337-5449  
Contractors License #69918

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April 28, 2026

Request for Change Order  
#1101 Greenhouse Slab Updated

M.B. Kahn Construction Co., Inc.  
Attn: Mr. Bob Sebire  
Phone: (803) 917-5329 email: [bsebire@mbkahn.com](mailto:bsebire@mbkahn.com)  
Scope of Work: Greenhouse slab at JAHHS in Edenton, NC

C&W Grading & Excavating, Inc. agrees to provide the following labor & materials to complete the work list:

Scope of Work:

C&W Grading & Excavating, Inc., along with subcontractors, will provide labor and materials to install the proposed greenhouse slab. 30'X60'X4" concrete slab with a 2'X2' turndown edge, along with ABC stone and fabric under the slab. This will include undercut 12" and replace with select fill. We will also install a 4" PVC pipe from the greenhouse connected to the nearest catch basin. After all work is completed, we will dress up and seed all disturbed areas. Pricing is based off the updated drawings by Atlas Greenhouse for John A Holmes High School signed by S.M. Naeem Akhter dated 03.27.2026 project # E-26-023:

*Please note price doesn't include removal of the chain-link fence to access the work area. If fence has to be removed that will be an additional charge.*

*Price also does not include the removal and replacement of curb/gutter or asphalt along East Peterson Street to access the work area.*

*We assume this work will be completed before the final landscaping for phase 2 is completed.*

- **Exclusion**
  - Permitting

- Bonding (Rate is 2.0% for first 500K then 1.5%)
- Asbuilt
- Geotech services
- Relocation of Utilities
- Power or communication disconnect or work
- Removal of contaminated soils
- Removal of contaminated water & debris
- Removal of any unsuitable subgrade soils below the 6" of striping
- Repair work caused by contractor or any subcontractor
- Coordination & sequencing of work/construction not included in our scope
- Modification to meet requirements on plans not provided to us
- Delays due to re-drawing or re-engineering
- Delays will be back charged at hourly rates for equipment & men
- Chain link or decorative fencing
- No sod
- Landscaping
- Removal of chain link fence
- Removal/Replacement of curb/gutter
- Removal/Replacement of asphalt
- Any item not listed on this quote

We propose to furnish labor& materials in complete accordance with the above specifications; and subject to conditions found on this agreement for the price:

**Thirty-seven thousand eight hundred twenty-six dollars (\$37,826.00)**

\*\*\*All materials are of the description. Specified work will be performed in accordance with standard practice. Any change is subject to prior agreement and in the event of such change; an adjustment will be made in price. Not responsible for any cause or conditions beyond our control.

If agree to the above price; **Payment is due within 30 days after invoicing**

\_\_\_\_\_ Note: This proposal is subject to revocation if not  
 C&W Grading & Excavating, Inc. accepted within 30 days.

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_



**C & W GRADING & EXCAVATING, INC.**

661 Bayside Road  
 Elizabeth City, NC 27909 US  
 2523375449  
 brandon@cwgrading.biz

**Estimate**

**ADDRESS**

M.B. Kahn Construction Co., Inc.  
 P.O. Box 1179  
 Columbia, SC 29202

**SHIP TO**

M.B. Kahn Construction Co., Inc.  
 P.O. Box 1179  
 Columbia, SC 29202

**ESTIMATE #**

1101

**DATE**

04/28/2026

**P.O. NUMBER**

Greenhouse Slab

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	<b>Subcontractor Labor</b>	Work preformed by Colson Concrete a subcontractor to install a 30'X60' concrete slab 4" thick with 2'X2' turn down edge around the perimeter. This also includes the installation of a drain in the center with a grate on top of it per the plans dated 03.27.2026	1	25,000.00	25,000.00
	<b>Markup</b>	Markup of subcontractors work	25,000	0.10	2,500.00
	<b>Equipment and Labor</b>	Undercut greenhouse area, load out excess spoils, install 4" PVC pipe from the greenhouse over to storm structure D7	1	4,000.00	4,000.00
	<b>Trucking</b>	Hauling off undercut material	120	13.00	1,560.00
	<b>Yard of Sand</b>	Select fill placed under the slab 8" thick 5' outside of the slab area.	84	24.00	2,016.00
	<b>ABC</b>	Installation of 4" of ABC stone under concrete slab	50	55.00	2,750.00
		<b>TOTAL</b>			<b>\$37,826.00</b>

Accepted By

Accepted Date

ESTIMATE



**Prepared For**

C&W Grading  
661 Bayside Rd  
Elizabeth City, NC 27909  
(252) 337-5449  
(252) 339-0760

**Colson Construction**

132 Colson Lane  
Hertford, North Carolina 27944  
Phone: (252) 312-6134  
Email: adam@colvotconstruction.com

Estimate # 573  
Date 04/27/2026  
PO # Jahhs greenhouse slab

<b>Description</b>	<b>Rate</b>	<b>Quantity</b>	<b>Total</b>
Concrete, other materials, labor	\$25,000.00	1	\$25,000.00
Concrete mix, forms, other materials, and all labor to complete 30'2x60'2"x4" slab with footings, rebar, plastic, 24" footers Rebar stirrups around perimeter Drain included			
	<b>Subtotal</b>		\$25,000.00
	<b>Total</b>		<b>\$25,000.00</b>

By signing this document, the customer agrees to the services and conditions outlined in this document.

Form RD 1924-7  
(Rev. 2-97)

UNITED STATES DEPARTMENT OF AGRICULTURE  
RURAL DEVELOPMENT AND  
FARM SERVICE AGENCY

**CONTRACT CHANGE ORDER**

ORDER NO.	CO #21
DATE	05/27/26
STATE	North Carolina
COUNTY	Chowan

CONTRACT FOR  
**John A. Holms high School Project**

OWNER  
**Edonton-Chowan Schools**

To **M. B. Kahn Construction Co., Inc.**

(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
Type text here This change order includes PCO # 086R, added 8' high fencing and aluminum slats at the CTE area under the canopy and 6' high fencing in the courtyard/CTE area with two gates, one 6' wide and the other 10' wide (\$16,464).	\$	\$ 16,464.00
TOTALS	\$	16,464.00
NET CHANGE IN CONTRACT PRICE	\$	16,464.00

**JUSTIFICATION:**

The amount of the Contract will be (~~Decreased~~) (Increased) By The Sum Of: \_\_\_\_\_

**Sixteen Thousand, Four Hundred Sixty-four** Dollars (\$ 16,464.00 ).

The Contract Total Including this and previous Change Orders Will Be: **Seventy-two Million, Four Hundred Eighty-eight Thousand, Six Hundred Seven and twenty cents** Dollars (\$ 72,488,607.20 ).

The Contract Period Provided for Completion Will Be (Increased) (Decreased) (Unchanged) : 0 Days.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested [Signature] **Superintendent** 5-27-26  
Chowan County Edonton-Chowan Public Schools (Owner) (Date)

Recommended \_\_\_\_\_ (Owner's Architect/Engineer) (Date)

Accepted [Signature] \_\_\_\_\_ (Contractor) 05/27/26  
(Date)

Approved by Agency \_\_\_\_\_ (Name and Title) (Date)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-01042. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

- ORIGINAL-BORROWER'S CASE FOLDER
- COPY-CONTRACTOR
- COPY-BORROWER



# AIA® Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*  
John H. Holmes High School project

**CONTRACT INFORMATION:**  
Contract For: CMAR services  
Date: 12/08/23

**CHANGE ORDER INFORMATION:**  
Change Order Number: HS-21  
Date: 5/27/2026

**OWNER:** *(Name and address)*  
Edenton-Chowan Schools  
800 North Oakum St.  
Edenton, NC 27932  
&  
Chowan County  
305 W. Freeman St.  
Edenton, NC 27932

**ARCHITECT:** *(Name and address)*  
LS3P Architects  
Fayetteville St. Suite 1700  
Raleigh, NC 27601

**CONTRACTOR:** *(Name and address)*  
M. B. Kahn Construction Co., Inc.  
101 Flintlake Road  
Columbia, SC 29223

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

This change order includes PCO # 086R, added 8' high fencing and aluminum slats at the CTE area under the canopy and 6' high fencing in the courtyard/CTE area with two gates, one 6' wide and the other 10' wide (\$16,000).

The original Contract Sum was	\$ 69,305,747.00
The net change by previously authorized Change Orders	\$ 3,166,396.20
The Contract Sum prior to this Change Order was	\$ 72,472,143.20
The Contract Sum will be increased by this Change Order in the amount of	\$ 16,464.00
The new Contract Sum including this Change Order will be	\$ 72,488,607.20

The Contract Time will be unchanged by none (0) days.  
The new date of Substantial Completion will be 8/15/2026

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<hr/>	<hr/>	<hr/>
<b>ARCHITECT</b> <i>(Firm name)</i>	M. B. Kahn Construction Co., Inc. <b>CONTRACTOR</b> <i>(Firm name)</i>	Edenton-Chowan Public Schools <b>OWNER</b> <i>(Firm name)</i>
<hr/>	<hr/>	<hr/>
<b>SIGNATURE</b>	<b>SIGNATURE</b>	<b>SIGNATURE</b>
<hr/>	<hr/>	<hr/>
<b>PRINTED NAME AND TITLE</b>	Robert J. Sebire, Project Director <b>PRINTED NAME AND TITLE</b>	Tammie Ward Superintendent <b>PRINTED NAME AND TITLE</b>
<hr/>	<hr/>	<hr/>
<b>DATE</b>	5/27/2026 <b>DATE</b>	5-27-26 <b>DATE</b>
<hr/>	<hr/>	<hr/>
		<b>OWNER</b> <i>(Firm name)</i>
		<hr/>
		<b>SIGNATURE</b>
		<hr/>
		<b>PRINTED NAME AND TITLE</b>
		<hr/>
		<b>DATE</b>
		<hr/>

# M.B. KAHN CONSTRUCTION CO., Inc.

## Change Proposal Form

Project John A. Holmes High School, Phase II Proposal # Phase II #86R

Subcontract Fencing MBK-CM Job# 618202

Subcontractor Frye Fence Subcontractor # \_\_\_\_\_

**Description of Change**

Provide 40 lf of 8' high fence to shield the CTE exterior area. Add \$6200 to add 1/8" aluminium slats for cover.

Provide 240 lf of 6' high black vinyl fence with one 6' gate and one 10' gate add \$9800.

There is a limited amount of contingency funds left in our contract with the amount of PCO's currently not yet approved.

**Materials** (Attach list with quantity, item, unit \$, mh, OT mh, Total \$)

1	Total direct cost of materials	\$	
2	Overhead and profit on Item 1 <i>(15% max. inc. small tools &amp; consumables)</i>	\$	
3	Sales Tax	\$	
4	Shipping & Transportation	\$	
<b>Materials Subtotal</b>			<b>\$0.00</b>

**Labor** (Include time sheets if requested)

5	Total man hours _____ @ _____/Hr	\$	
6	Overhead and profit on Item 5 <i>(15% max. on straight labor cost, not premium portion, O&amp;P includes supervisor's time.)</i>	\$	
7	Payroll taxes & insurance @ _____/%	\$	
<b>Labor Subtotal</b>			<b>\$</b>

**Equipment Rental** (Include quotes and pick-up/delivery tickets)

8	Equipment rental	\$	
9	<i>Overhead and profit on Item 8 (10% maximum)</i>	\$	
<b>Equipment Rental Subtotal</b>			<b>\$</b>

**Subcontractors** (includes quotes with material and equipment back up)

10	Subcontractors, Frye Fence	\$	16,000.00
11	<i>Overhead and profit on Item 10 (7% maximum)</i>		0
<b>Subcontractor Subtotal</b>			<b>\$ 16,000.00</b>

<b>Subtotal of Proposal</b>	<b>\$</b>	<b>16,000.00</b>
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12	Bonds ( 0.55% of subtotal of proposal)	\$	88.00
13	Sub Bonds (1.2% of sub contractor total)	\$	192.00
14	Insurance ( 1.15% of total)	\$	184.00

<b>Total of Change Proposal</b>	<b>\$</b>	<b>16,464.00</b>
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Any time extension would be based on the time of execution of this added work.



**FRYE FENCE CO., INC.**  
 3221 Durham Drive Suite 115  
 RALEIGH, NC 27603

Phone (919) 779-4700  
 Fax (919) 779-7667

TO: MB Kahn

**PROPOSAL**

PHONE	DATE 5-21-26
JOB NAME / LOCATION JAHHS	
<b>CHANGE ORDER</b>	
JOB NUMBER	JOB PHONE

We hereby submit specifications and estimates for:

Furnish and install approximately 240' of 6' tall vinyl coated chain link fencing

- 9 gauge core chain link fabric
- 1 5/8" 40wt top and brace rail
- 2" 40wt line posts
- 2 1/2" 40wt terminal posts
- 3" 40wt gate posts
- 7 gauge tension wire
- One 6' wide x 6' tall walk gates
- One 10' wide x 6' tall double door gate

Materials: \$7,400.00  
 Labor: \$2,400.00  
 Total: \$9,800.00

\*Add \$2,400.000 to above pricing to add panic hardware to gates.

**WE PROPOSE** hereby to furnish material and labor — complete in accordance with the above specifications, for the sum of: \_\_\_\_\_ dollars (\$ \_\_\_\_\_).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized Signature

*[Redacted Signature]*

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**ACCEPTANCE OF PROPOSAL** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_



**FRYE FENCE CO., INC.**  
 3221 Durham Drive Suite 115  
 RALEIGH, NC 27603

Phone (919) 779-4700  
 Fax (919) 779-7667

TO: MB Kahn

**PROPOSAL**

PHONE	DATE 4-13-26
JOB NAME / LOCATION John A Holmes High School 600 Woodard St. Edenton, NC <b>CHANGE ORDER</b>	
JOB NUMBER	JOB PHONE

We hereby submit specifications and estimates for:

- I. Furnish and install approximately 40' of 8' tall vinyl coated chain link fencing
  - 9 gauge core chain link fabric
  - 1 5/8" S40 top and bottom rail
  - 3" S40 posts on plates (4 bolts per)
  - 7 gauge tension wire
  - Bottom locking privacy slats \$4,200.00
  
- II. Add 1/8" aluminum sheets to backside of 40' of ornamental fencing
  - Powder coated black \$6,200.00

**WE PROPOSE** hereby to furnish material and labor — complete in accordance with the above specifications, for the sum of: \_\_\_\_\_ dollars (\$ \_\_\_\_\_).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**ACCEPTANCE OF PROPOSAL** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_

**Chowan County**  
**MANAGEMENT BUDGET AMENDMENT**

**To:** FYI - Board of County Commissioners

**MBA #: 2026-059**

**From:** Cathy Smith, *Finance Officer*

**Date:** May 28, 2026

**RE:** LATCF Funds - DF Walker Bleacher Repairs

Please authorize the finance officer to amend the 2026 budget as follows:

Account Number	Account Description	Revenue (Inc+/Dec-)	Expense (Inc+/Dec-)
<b>Transfers In</b>			
11-3980-980-27	Transfer from ARPA Fund	48,037.50	
<b>DF Walker - Recreation</b>			
11-4249-351-00	Maintenance & Repairs - Buildings		48,037.50
<b>ARPA Fund</b>			
27-3990-990-00	ARPA (LATCF) Fund Balance Appropriated	48,037.50	
27-9800-980-11	Transfer to General Fund		48,037.50
	Balanced	96,075.00	96,075.00

**Justification:**

*To amend the 2026 budget to include DF Walker Bleacher Repairs. Project is funded with LATCF funds along with ARPA Interest Income. Approved by BOCC on 02/16/26.*

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

**Initials:** \_\_\_\_\_

**Batch #:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Chowan County MANAGEMENT BUDGET AMENDMENT

**To:** FYI - Board of County Commissioners

**MBA #:** 2026-060

**From:** Cathy Smith, *Finance Officer*

**Date:** May 28, 2026

**RE:** LATCF Funds - Soil & Water Vehicle

Please authorize the finance officer to amend the 2026 budget as follows:

Account Number	Account Description	Revenue (Inc+/Dec-)	Expense (Inc+/Dec-)
<b>Transfers In</b>			
11-3980-980-27	Transfer from ARPA Fund	9,047.52	
<b>Soil &amp; Water</b>			
11-3326-372-00	S&W Rev - Perquimans County	9,802.30	
11-4730-550-00	Capital Outlay - Vehicles		18,849.82
<b>ARPA Fund</b>			
27-3990-990-00	ARPA (LATCF) Fund Balance Appropriated	9,047.52	
27-9800-980-11	Transfer to General Fund		9,047.52
	Balanced	27,897.34	27,897.34

**Justification:**

*To amend the 2026 budget to include revenue and expenditures for purchase of vehicle for Soil & Water. Purchase is funded with Interest Income from ARPA Fund and reimbursement from Perquimans County. Approved by BOCC on 02/16/26.*

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

**Initials:** \_\_\_\_\_

**Batch #:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Chowan County**  
**BUDGET AMENDMENT**

**To:** Board of County Commissioners

**BA #: 2026-061**

**From:** Cathy Smith, *Finance Officer*

**Date:** May 28, 2026

**RE:** LATCF Funds - Maintenance Projects

Please authorize the finance officer to amend the 2026 budget as follows:

Account Number	Account Description	Revenue (Inc+/Dec-)	Expense (Inc+/Dec-)
<b>GF -Transfers In</b>			
11-3980-980-27	Transfer from ARPA Fund	59,665.46	
<b>GF -Fund Balance</b>			
11-3990-990-00	Fund Balance Appropriated	2,879.54	
<b>DSS</b>			
12-3980-980-27	Transfer from ARPA Fund	15,850.00	
12-5310-352-00	Maint & Repairs - Equipment		15,850.00
<b>Health Department</b>			
11-4244-352-00	Maint & Repairs - Equipment		1,350.00
<b>AG Building</b>			
11-4245-351-00	Maint & Repairs - Buildings		7,300.00
11-4245-352-00	Maint & Repairs - Equipment		900.00
<b>DF Walker - B&amp;G</b>			
11-4250-352-00	Maint & Repairs - Equipment		1,720.00
<b>Public Safety Center</b>			
11-4252-352-00	Maint & Repairs - Equipment		27,125.00
<b>Library</b>			
11-6110-352-00	Maint & Repairs - Equipment		2,150.00
11-6110-550-01	Capital Outlay - HVAC		22,000.00
<b>ARPA Fund</b>			
27-3990-990-00	ARPA (LATCF) Fund Balance Appropriated	75,515.46	
27-9800-980-11	Transfer to General Fund		59,665.46
27-9800-980-12	Transfer to DSS Fund		15,850.00
	Balanced	153,910.46	153,910.46

**Justification:**

*To amend the 2026 budget to include Maintenance Building projects (see attached list). Projects are being funded utilizing Interest Income from ARPA Fund.*

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

**Initials:** \_\_\_\_\_

**Batch #:** \_\_\_\_\_

**Date:** \_\_\_\_\_

DSS Back Flow Valve(Fire supression Supply line)	7000
DSS Back Flow Valve- Labor	3400
Library Back Flow repair	2150
Ag Back Flow repair	900
PSC Back Flow repair	1075
PSC Water heater	15,000
PSC Holding Cell Retrofit	5050
Health Dept Back Flow replace	1350
Boys & Girls Back Flow repair	1720
Library HVAC replacement	22000
DSS HVAC repairs	4000
Ag privacy fence	7300
DSS Back Flow Valve(domestic water Supply line)Repair	1450
PSC HVAC Chiller repair	6000
Total	78395

**Chowan County**  
**Revenue/Expenditure Summary**  
**General Fund**  
**Year-to-Date through 04/30/26**

	Actual + Encumbrances	Adjusted Budget	Available Budget	% Budget Met	Prior Year Actual YTD
<b>Ad Valorem Taxes</b>					
Tax Penalty & Interest	80,972	100,000	19,028	81%	108,645
Prior Year - R&P	192,786	150,000	(42,786)	129%	141,232
Current Year Levy - R&P	15,099,978	15,049,769	(50,209)	100%	12,318,249
Prior Year - MV	113	-	(113)	100%	315
Current Year Levy - MV	1,177,401	1,394,865	217,464	84%	1,058,121
<b>Total Ad Valorem Taxes</b>	<b>16,551,250</b>	<b>16,694,634</b>	<b>143,384</b>	<b>99%</b>	<b>13,626,561</b>
<b>Sales Tax</b>					
Article 39 Sales Tax	1,233,353	2,142,850	909,497	58%	1,308,325
Article 40 Sales Tax	692,207	1,059,833	367,626	65%	672,832
Article 42 Sales Tax	132,842	312,800	179,958	42%	177,152
Article 44 Sales Tax	233,640	348,490	114,850	67%	225,553
<b>Total Sales Tax</b>	<b>2,292,042</b>	<b>3,863,973</b>	<b>1,571,931</b>	<b>59%</b>	<b>2,383,862</b>
<b>Other Taxes</b>					
Other Taxes	(2,083)	150,600	152,683	-1%	4,517
Permits & Fees	495,137	533,764	38,627	93%	373,562
Departmental	932,625	1,248,754	316,130	75%	1,077,813
Miscellaneous	1,145,524	1,606,449	460,925	71%	1,280,901
Fund Balance Appropriations	-	2,783,952	2,783,952	0%	-
<b>Total General Fund Revenue</b>	<b>21,414,494</b>	<b>26,882,126</b>	<b>5,467,632</b>	<b>80%</b>	<b>18,747,217</b>
<b>Expenditures</b>					
Education Expenses	5,211,865	6,610,248	1,398,383	79%	4,396,777
Governmental Expenses	3,351,532	4,126,258	774,726	81%	3,129,045
Human Services Expenses	1,555,185	2,287,080	731,896	68%	1,461,059
Other Expenses	2,540,784	2,831,414	290,630	90%	404,824
Public Safety Expenses	4,805,884	6,288,827	1,482,943	76%	4,823,773
Transfer to Social Services	-	1,501,427	1,501,427	0%	-
Transfer to Re-Val	-	95,000	95,000	0%	-
Transfer to Debt Service	-	1,585,497	1,585,497	0%	-
Transfer to Capital Projects	-	31,168	31,168	0%	-
Transfer to EMS	-	1,525,206	1,525,206	0%	-
<b>Total General Fund Expenditures</b>	<b>17,465,250</b>	<b>26,882,126</b>	<b>9,416,876</b>	<b>65%</b>	<b>14,215,477</b>
<b>Net General Fund (11)</b>	<b>3,949,244</b>	<b>-</b>			<b>4,531,739</b>

**Chowan County**  
**Revenue / Expenditure Summary by Fund**  
**Year-to-Date through 04/30/26**

	Actual + Encumbrances	Adjusted Budget	% Budget Met
<b>GOVERNMENTAL FUNDS:</b>			
<b>General Fund (Fund 11, 12)</b>			
Revenues	23,085,064	29,493,401	78%
Expenditures	20,382,882	29,493,401	69%
<b>Net General Fund</b>	<b>2,702,182</b>	-	
<b>Revaluation Fund (Fund 25)</b>			
Revenues	2,209	200,000	1%
Expenditures	149,082	200,000	75%
<b>Net Revaluation Fund</b>	<b>(146,874)</b>	-	
<b>Debt Service Fund (30)</b>			
Transfers In	-	2,342,761	0%
Expenditures	253,712	2,342,761	11%
<b>Net Debt Service Fund</b>	<b>(253,712)</b>	-	
<b>Capital Project Fund (32)</b>			
Revenues	530	664,570	0%
Expenditures	331,939	664,570	50%
<b>Net Capital Project Fund</b>	<b>(331,409)</b>	-	
<b>Capital Reserve Fund (33)</b>			
Revenues	630,964	1,320,326	48%
Expenditures	-	1,320,326	0%
<b>Net Capital Reserve Fund</b>	<b>630,964</b>	-	
<b>School Capital Reserve Fund (40 and 42)</b>			
Revenues	893,722	1,387,638	64%
Expenditures	634,089	1,387,638	46%
<b>Net School Capital Reserve Fund</b>	<b>259,633</b>	-	
<b>JAHHS Replacement Fund (45)</b>			
Revenues	5,524,568	40,049,923	14%
Expenditures	32,018,819	40,049,923	80%
<b>Net JAHHS Replacement Fund</b>	<b>(26,494,251)</b>	-	

**Chowan County**  
**Revenue / Expenditure Summary by Fund**  
**Year-to-Date through 04/30/26**

	Actual + Encumbrances	Adjusted Budget	% Budget Met
<b>Lottery Proceeds Fund (49)</b>			
Revenues	104,351	120,000	87%
Expenditures	104,351	120,000	87%
<b>Net Lottery Fund</b>	<u><u>-</u></u>	<u><u>-</u></u>	
<b>SPECIAL REVENUE FUNDS:</b>			
<b>Fire Districts Fund (23)</b>			
Revenues	1,273,835	1,397,423	91%
Expenditures	916,652	1,397,423	66%
<b>Net Fire Districts Fund</b>	<u><u>357,182</u></u>	<u><u>-</u></u>	
<b>E-911 Fund (24)</b>			
Revenues	180,178	389,449	46%
Expenditures	345,692	389,449	89%
<b>Net E-911 Fund</b>	<u><u>(165,514)</u></u>	<u><u>-</u></u>	
<b>ARPA Fund (27)</b>			
Revenues	8,314	-	100%
Expenditures	-	-	0%
<b>Net ARPA Fund</b>	<u><u>8,314</u></u>	<u><u>-</u></u>	
<b>Opioid Settlement Fund (28)</b>			
Revenues	125,375	30,000	418%
Expenditures	-	30,000	0%
<b>Net Opioid Settlement Fund</b>	<u><u>125,375</u></u>	<u><u>-</u></u>	
<b>ENTERPRISE FUNDS:</b>			
<b>Water Dev. Capital Reserve (22)</b>			
Revenues	26,003	-	100%
Expenditures	-	-	0%
<b>Net Water Dev Capital Reserve</b>	<u><u>26,003</u></u>	<u><u>-</u></u>	

**Chowan County**  
**Revenue / Expenditure Summary by Fund**  
**Year-to-Date through 04/30/26**

	<b>Actual + Encumbrances</b>	<b>Adjusted Budget</b>	<b>% Budget Met</b>
<b>Capital Water (34)</b>			
Revenues	-	-	0%
Expenditures	78,031	-	-100%
<b>Net Capital Water Fund</b>	<b>(78,031)</b>	-	
<b>EMS Fund (60)</b>			
Revenues	873,218	2,663,311	33%
Expenditures	2,445,576	2,663,311	92%
<b>Net EMS Fund</b>	<b>(1,572,358)</b>	-	
<b>Water Fund (61)</b>			
Revenues	1,458,692	2,212,895	66%
Expenditures	1,433,945	2,212,895	65%
<b>Net Water Fund</b>	<b>24,747</b>	-	
<b>Solid Waste Fund (62)</b>			
Revenues	1,186,042	1,548,231	77%
Expenditures	1,141,908	1,548,231	74%
<b>Net Solid Waste Fund</b>	<b>44,134</b>	-	

**Chowan County**  
**Cash and Investment Summary**  
**4/30/2026**

	<u>3/31/2026</u>	<u>4/30/2026</u>	<u>Increase / (Decrease)</u>
<b>Cash Accounts</b>			
Petty Cash - General Fund	250	250	-
Petty Cash - Water Department	150	150	-
Cash on Deposit - Southern Bank	<u>(324,902)</u>	<u>97,668</u>	<u>422,569</u>
<b>Total Cash Accounts</b>	<b>(324,502)</b>	<b>98,068</b>	<b>422,569</b>
<b>Investment Accounts</b>			
Investment - BB&T	504,983	505,003	21
Investment - BB&T - Project Fund DF Walker	269,296	269,298	2
Investment - NCCMT Portfolio	10,374,270	10,404,562	30,293
Investment - NCCMT Portfolio / School QZAB	463,575	464,929	1,354
Investment - PNC Money Market - 8893	105,385	105,476	91
Investment - Southern Bank - Certificate of Deposit	3,408,822	3,418,679	9,857
Investment - Southern Bank - Money Market	12,050,980	10,281,998	(1,768,982)
Investment - Southern Bank - SunEnergy	108,000	108,000	-
Investment - Southern Bank - SunEnergy	100,000	100,000	-
NCCMT Term Portfolio	725,044	727,161	2,117
Investment - PNC Money Market - 0624 (Loan Proceeds - JAHHS)	<u>10,107,599</u>	<u>9,076,044</u>	<u>(1,031,555)</u>
<b>Total Investment Accounts</b>	<b>38,217,955</b>	<b>35,461,152</b>	<b>(2,756,803)</b>
<b>Total Cash &amp; Investments</b>	<b><u>37,893,453</u></b>	<b><u>35,559,220</u></b>	<b><u>(2,334,233)</u></b>

**\*Note - Total Cash/Investments decreased \$1,302,678 excluding JAHHS Project Fund.**

**Sales Tax Revenue Analysis 2026**

Date Rec'd	For Period	Art. 39	Art. 40	Art. 42	Art. 44	Art. 44 *524	Art. 39 - Fire	Art. 40	Art. 42	Total
		11-3230-310-00	11-3232-310-00	11-3233-310-00	11-3234-310-00	11-3234-310-01	23-3230-310-00	40-3232-330-00	40-3233-330-00	
9/12/2025	7/31/2025	180,546	92,524	23,865	-	29,204	7,523	39,653	79,307	452,622
10/14/2025	8/31/2025	164,222	88,486	18,677	-	29,204	6,843	37,922	75,845	421,199
11/14/2025	9/30/2025	158,176	86,729	16,425	-	29,204	6,591	37,170	74,339	408,634
12/12/2025	10/31/2025	133,753	83,803	6,444	-	29,204	5,573	35,916	71,831	366,524
1/14/2026	11/30/2025	172,250	85,377	24,560	-	29,204	7,177	36,590	73,180	428,338
2/17/2026	12/31/2025	166,017	87,792	19,491	-	29,206	6,917	37,625	75,251	422,300
3/16/2026	1/31/2026	182,255	93,409	23,380	-	29,206	7,594	40,033	80,065	455,942
4/14/2026	2/28/2026	76,135	74,087	-	-	29,206	3,172	31,752	47,891	262,243
5/14/2026	3/31/2026	138,133	74,843	14,795	-	29,206	5,756	32,076	64,151	358,961
Sales Tax Rev YTD		1,371,486	767,051	147,637	-	262,846	57,145	328,736	641,861	3,576,762
Prior Year Rev YTD		1,420,454	745,266	181,358	-	253,743	59,186	319,399	634,045	3,613,451
Over/(Under) Prior Year (\$)		(48,968)	21,785	(33,721)	-	9,103	(2,040)	9,337	7,816	(36,689)
Over/(Under) Prior Year (%)		-3%	3%	-19%	0%	4%	-3%	3%	1%	-1%
Projected 2026		1,828,648	1,022,734	196,849	-	350,461	76,194	438,315	855,814	4,769,016
Budget 2026		2,142,850	1,059,833	312,800	-	348,490	89,285	454,212	908,426	5,315,896
Over/(Under) Budget (\$)		(314,202)	(37,099)	(115,951)	-	1,971	(13,091)	(15,897)	(52,612)	(546,880)
Over/(Under) Budget (%)		-15%	-4%	-37%	0%	1%	-15%	-3%	-6%	-10%

	FYE 06/30/26			
	Projected	Budget	Variance \$	Variance %
General Fund	3,398,693	3,863,973	(465,280)	-12%
Fire Districts	76,194	89,285	(13,091)	-15%
School Capital	1,294,129	1,362,638	(68,509)	-5%
Total Sales Tax	4,769,016	5,315,896	(546,880)	-10%