



Edenton Town Council
Special Meeting
&
Committee Meetings
February 23, 2026
6:00 p.m.

Council Chambers, 504 S. Broad Street

*Meeting will be held in the Council Chambers, 504 S. Broad Street. Remote Video Access Available via
<https://us02web.zoom.us/j/2524822155?pwd=T0NFUEJ0MXlnV3B2UFA1S0R0ajgzUT09>*

*Meeting ID: 252 482 2155 Passcode: 458434
Dial in Option: 301-715-8592 (Meeting ID & Password same)*

AGENDA

I. Special Meeting

- A. 316 Old Hertford Road - Annexation Ordinance 26-01 – Dewayne Whealton
- B. 2025 Local Water Supply Plan – David Myers/Roy Alons
- C. New Edenton Housing Authority Board of Commissioners Reappointment – Dewayne Whealton

II. Committee Meeting(s)

A. Administrative Committee

Fire Chief Recruitment Update

B. Utilities Committee

Nexgrid Update and Best Management Practices



TOWN OF EDENTON, NORTH CAROLINA

ORDINANCE NO. 26-01

AN ORDINANCE TO ANNEX 3.54 ACRES LOCATED AT 316 OLD HERTFORD ROAD INTO THE CORPORATE LIMITS OF THE TOWN OF EDENTON PURSUANT TO N.C.G.S. § 160A-31

WHEREAS, the owner(s) of the property described herein have submitted a valid petition for voluntary annexation pursuant to North Carolina General Statutes § 160A-31; and

WHEREAS, the property is contiguous to the existing corporate limits of the Town of Edenton; and

WHEREAS, the Town Council has determined that the petition meets the requirements of N.C.G.S. § 160A-31 and that the property is eligible for annexation; and

WHEREAS, the Town Council finds that the annexation is consistent with the Town's adopted land use policies and is in the best interest of the Town and the property owner(s).

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EDENTON:

Section 1. Annexation.

Pursuant to N.C.G.S. § 160A-31, the following described territory is hereby annexed into the corporate limits of the Town of Edenton:

Property Address: 316 Old Hertford Road
Acreage: 3.54 acres
County: Chowan County, North Carolina

The property is more particularly described as follows:

All that certain lot or parcel of land situated in Chowan County, North Carolina and more particularly described as follows:

Four (4) acres, more or less of land near Edenton, North Carolina on the East side of the old Edenton-Hertford road, known as the W.H. Granby homeplace and now occupied by George Jackson, bounded on the west by the said old Edenton-Hertford road and adjoining the Powell Brothers Ward farm, the Surena Paxton land, the Daniel Johnson land and others and being the same land described in that certain deed recorded in Office of the Register of Deeds of Chowan County, North Carolina in Deed Book No. 1, Page 580, reference to which deed and the instruments therein mentioned is hereby made for fuller description and chain of title.

For further description and chain of title, see deed to Bernard L. Bennett and Oscar Bennet, Tenants in Common, dated August 12, 1992, recorded in Deed Book 197, Page 655 of the Chowan County Public Registry. See also Deed Book 572, Page 397 of the Chowan County Public Registry. Being all of the property identified as Parcel Identification Number (PIN): 7815-13-22-2942, as recorded in the Chowan County Registry.

A map of the annexed territory is attached hereto as Exhibit A and incorporated herein by reference.

Section 2. Effective Date.

The annexation shall become effective on June 30, 2026.

From and after the effective date, the above-described territory shall be subject to all debts, laws, ordinances, and regulations in force in the Town of Edenton.

Section 3. Zoning Classification.

Upon annexation, the property shall remain zoned R-10 in accordance with the Town of Edenton Unified Development Ordinance and Zoning Map.

Section 4. Services.

Municipal services shall be provided to the annexed property in accordance with Town policies and applicable service extension plans.

Section 5. Filing and Recording.

The Town Clerk shall cause a certified copy of this ordinance to be recorded in the Office of the Chowan County Register of Deeds and filed with the Secretary of State as required by law.

Section 6. Severability.

If any section or provision of this ordinance is declared invalid, such declaration shall not affect the validity of the remaining portions.

Section 7. Repealer.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Adopted this ____ day of _____, 20____.

TOWN OF EDENTON

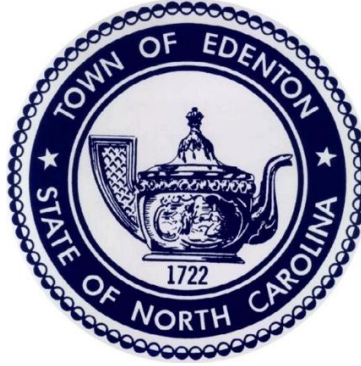
W. Hackney High, Jr.

Mayor

ATTEST:

Corey Gooden

Town Clerk



RESOLUTION FOR APPROVING LOCAL WATER SUPPLY PLAN

WHEREAS, North Carolina General Statute 143-355 (l) requires that each system that provides public water services or plans to provide such services shall, either individually or together with other systems, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for the Town of Edenton has been developed and submitted to the Town Council for approval; and

WHEREAS, the Town Council finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for the Town of Edenton, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Town of Edenton that the Local Water Supply Plan entitled, 2025 Local Water Supply Plan dated February 3, 2026, is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Edenton Town Council intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the _____ day of _____, 20_____.

William Hackney High, Jr. Mayor

(Seal)

Attest:

Corey Gooden Clerk



115 Blades Street
P.O. Box 28
Edenton, NC 27932
Office: 252.482.8164
Fax: 252.482.4873
theneha@embarqmail.com



January 28, 2026

**Mayor Hack High
Town of Edenton
P O Box 300
Edenton NC 27932**

Dear Mayor High:

Mr. Foxwell's term on The New Edenton Housing Authority will expire in February 2026.

During his tenure, he has contributed significantly to our initiatives, demonstrating his effectiveness. We are requesting the reappointment of Mr. Foxwell for another five-year term on The New Edenton Housing Authority's Board of Commissioners.

Mr. Foxwell continues to be an asset to our Board. He shows interest in our residents' concerns and in our image throughout the community. His willingness to serve again highlights his commitment, and we would be fortunate to have him continue as a commissioner with the housing authority. He previously indicated his readiness to serve another term.

Please contact me if you have any questions regarding this matter.

Sincerely,

Mrs. Denise Mercer-Williams
Executive Director



Town of Edenton – Fire Chief **Mercer Group Associates Work Plan**

Position Analysis: Conduct individual interviews with the Town Manager and other identified stakeholders; develop position profile in the form of a recruitment brochure.

Recruitment Process: Conduct targeted advertising to produce a diverse pool of quality applicants; provide position profile information directly to potential candidates in the Mercer database, make direct contacts with persons known by Mercer consultants as well as those identified through Mercer sourcing methods.

Candidate Application Review/Screening: Evaluate applications against the position profile and Mercer preliminary screening of candidates to develop a shortlist of promising candidates.

Approval of Semi-finalist List: Presentation of recruitment efforts, the resulting applicant pool and more in-depth information for a shortlist of qualified candidates in a virtual meeting with executive leadership and other designated personnel. Gain Town approval of a semi-finalist list for further vetting by Mercer in advance of on-site interviews for those who successfully complete that vetting process.

Initial Background Screening: Conduct initial background checks of semi-finalists to include reference checks, education and employment verification, criminal and motor vehicle records checks, credit check, and social media/internet review.

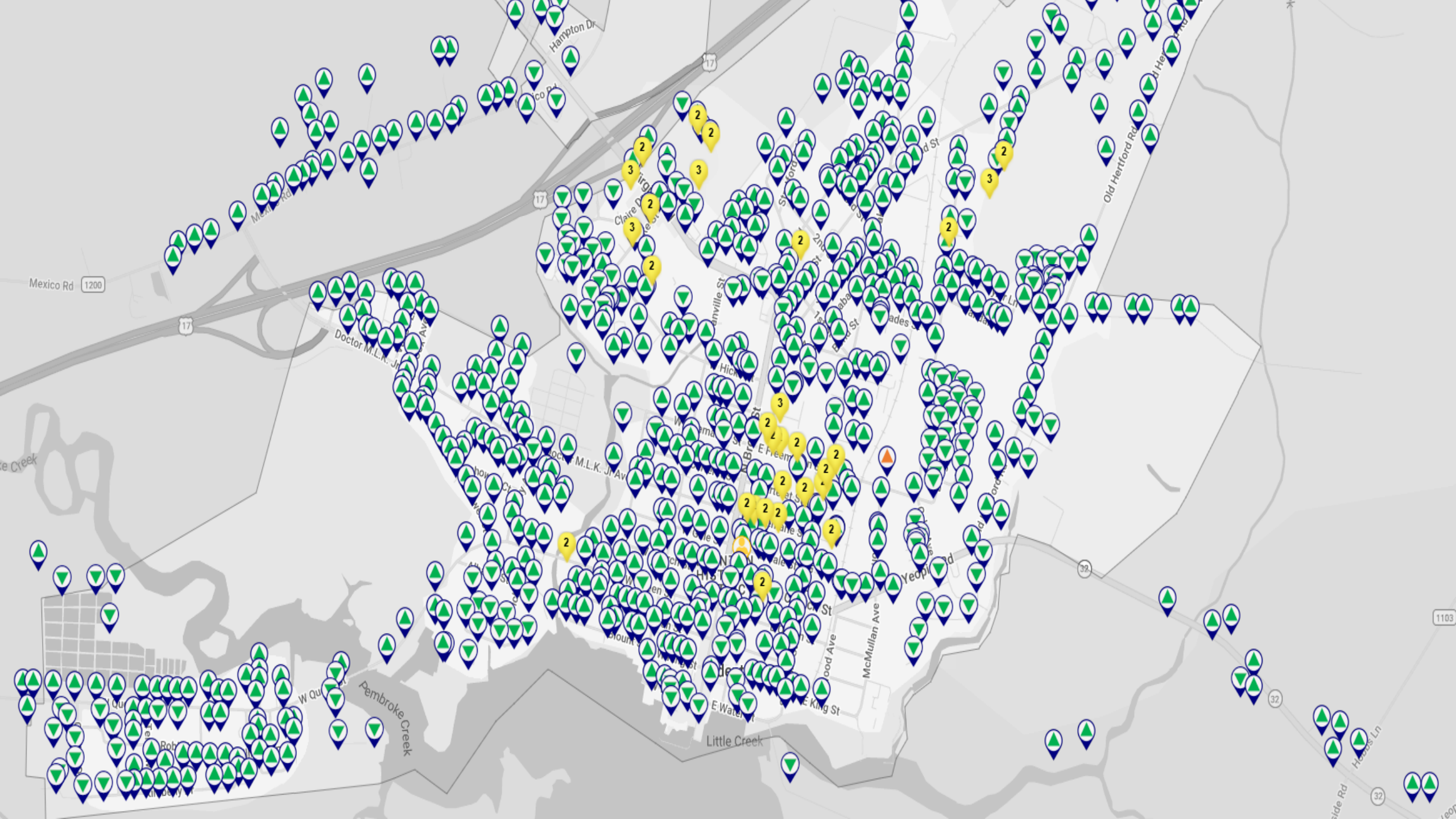
Interview Process: Mercer will structure an interview process to meet the needs of the Town. Mercer will develop customized interview questions as well as written candidate reports and other candidate information. Mercer will share best interview practices, coordinate interview scheduling, and facilitate interviews and post interview discussions.

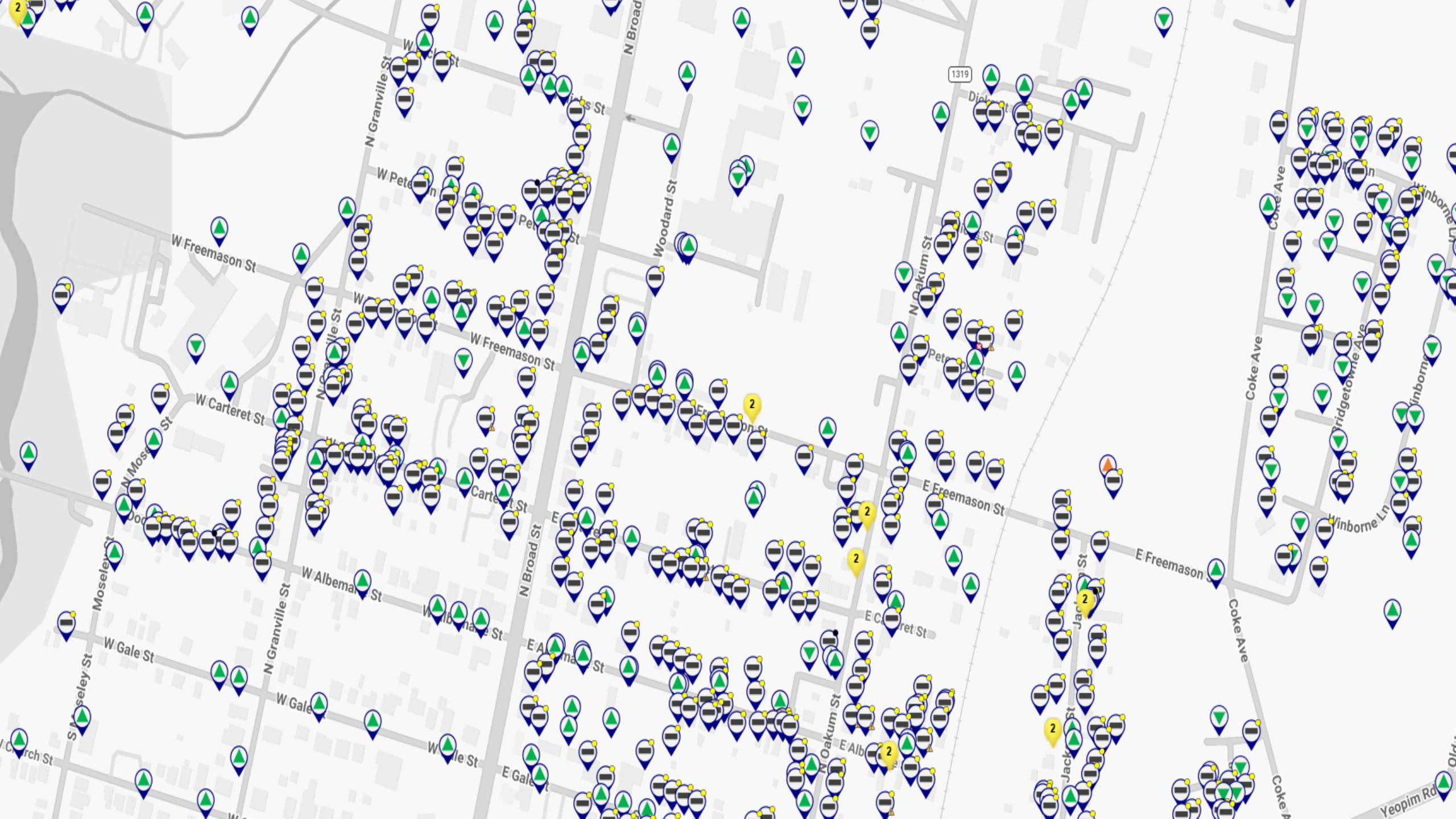
Negotiations: Mercer will advise in the negotiation of an employment agreement with the selected candidate at the Town's request.

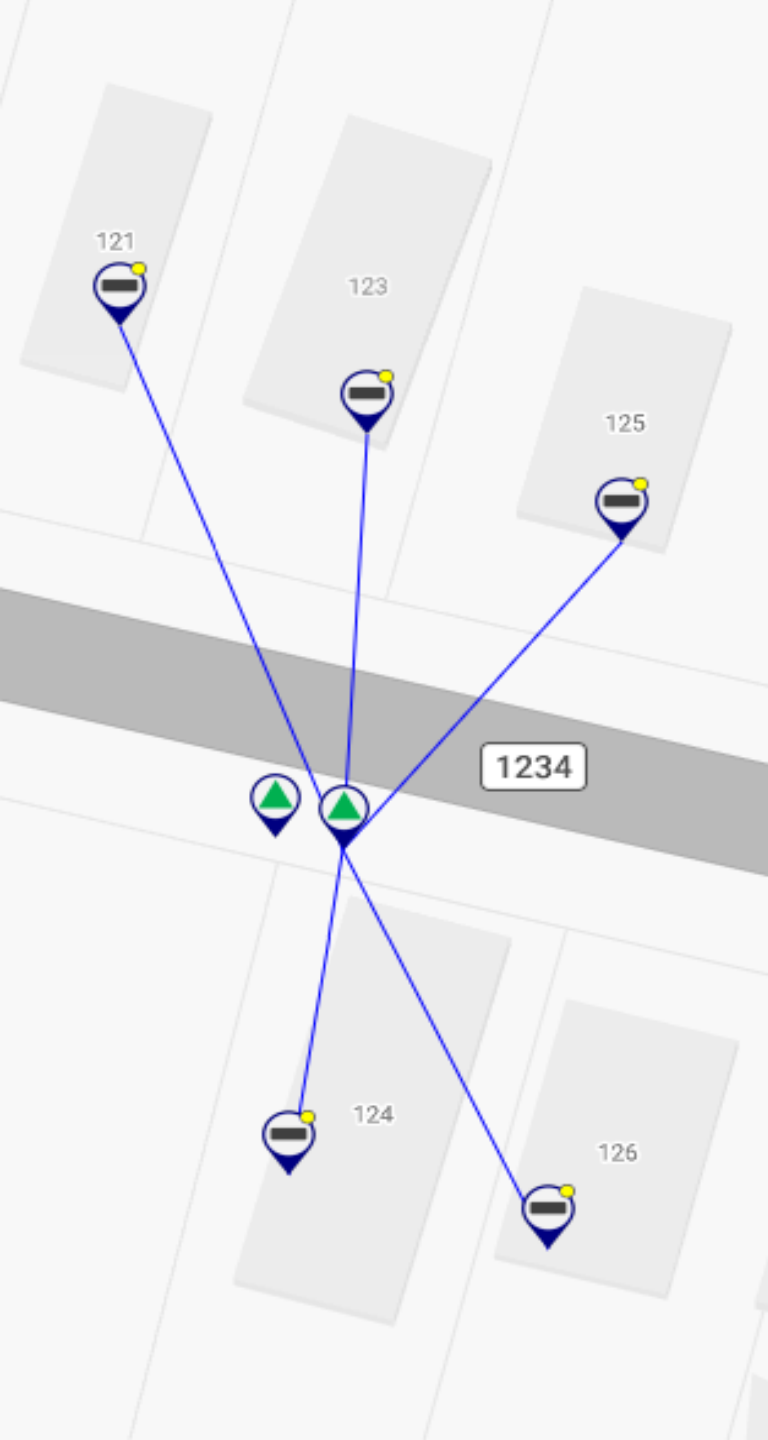
Project Calendar

Mercer Position Analysis/Stakeholder Interviews:	Feb 17 – Feb 20, 2026
Town Approval of Recruitment Brochure:	NLT Feb 26
Mercer Conducts Recruitment Process:	Feb 27 – Mar 27
Mercer Application Review/Initial Screening of Candidates:	Mar 28 – Apr 1
Town Semi-Finalist Approval Meeting with Mercer: <i>(Virtual meeting up to two hours)</i>	Apr 3, 10:00 AM – 12:00 PM
Mercer Preliminary Background Screening:	Apr 4 – Apr 22
Town Fire Chief On-site Interviews:	Apr 27, 9:00 AM - 4:30 PM <i>(dependent upon # of candidates)</i>
Town Employment Offer/Contract Negotiations:	Apr 28 – Apr 30
Fire Chief Estimated Start Date: <i>(Up to thirty days' notice excluding relocation time)</i>	NLT Week of Jun 1

 **Town of Edenton approved and fixed calendared dates**







Single Phase Overhead Transformer (25 kVa)

No Street Address Assigned

SUBSTATION: Sub Eden

SIZE: 25kVa

0.75hrs

CIRCUIT: Town (C)

90.3%

22.94kW

6

0

METER: N/A

Efficiency

1 Year Peak

Meters

0

Chargers

STATUS: ENERGIZED



30 Day Stats

22.94kW

0hrs

0

Peak Hour

Protection AI

Active Alerts

TRANSFORMER

0

Voltage Sags

0

Voltage Swells

σ 6.1v

245.9v

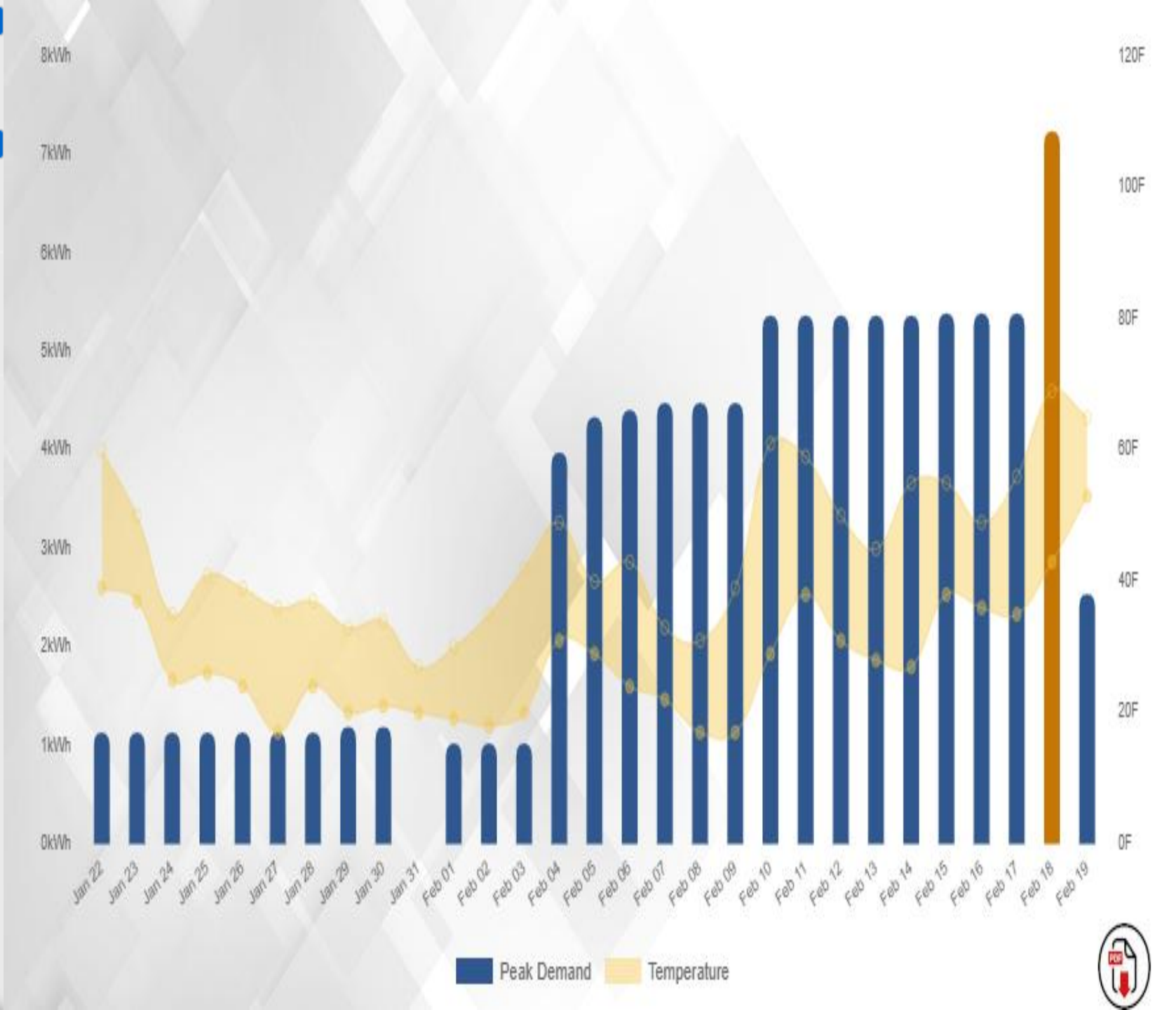
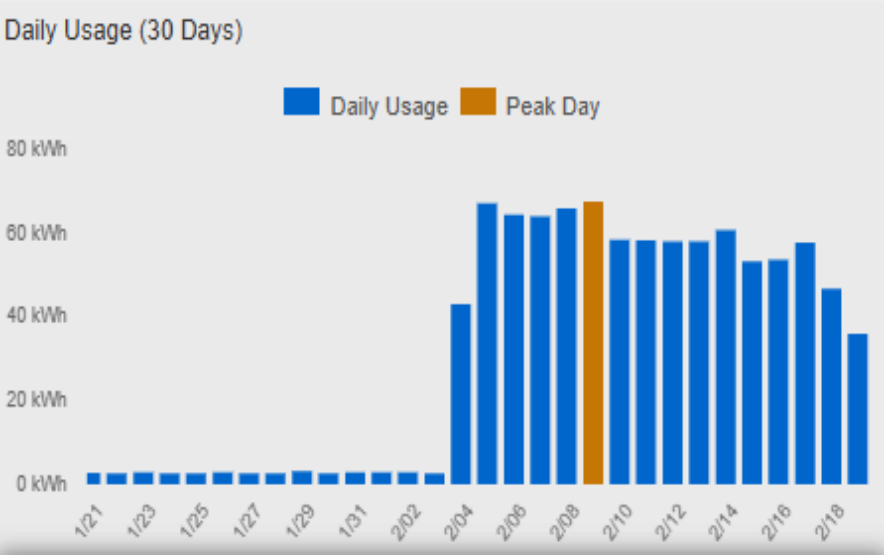
Average Voltage

SECONDARY VOLTAGE



VOLTAGE	248.8v	POWER FACTOR	100%	METER TEMP	79°F
	243.7v - 251.1v		93% - 100%		23°F - 95°F
	30 Day		30 Day		30 Day
OUTAGE	3	PEAK HOUR	4.75kW	TRANSFORMER	21.8%
	2h:3m		02/18 10:00 AM		5.45kW
	12 Months		30 Day		6 Meters
<input checked="" type="checkbox"/> kWh <input type="checkbox"/> rKWh <input checked="" type="checkbox"/> kW <input checked="" type="checkbox"/> kVAr <input checked="" type="checkbox"/> PF <input type="checkbox"/> TOU <input checked="" type="checkbox"/> V <input type="checkbox"/> AMP					
Supported Registers		24 Hour Usage			

951.66kWh	--	0	ON
30 Day Usage	30 Day Net Meter	30 Day Sag/Swells	Power Status
Meter ID	7.24kW	Feb 23rd	2S
	Peak Demand	Demand Reset	Class 200 Meter Info





IMPORTANT SAFETY NOTICE

Electric Meter High-Temperature Condition – WARNING LEVEL

Service Address: _____

Date: _____

Dear Customer,

Our electric system monitoring identified a warning-level high-temperature condition at your electric meter. This notice is not related to electric usage or billing.

WHAT THIS MEANS

Elevated temperatures may be caused by loose connections, corrosion, aging equipment, or increased electrical load.

EQUIPMENT RESPONSIBILITY

The meter socket (meter base) is typically customer-owned equipment and must be maintained by the customer.

REQUIRED ACTION

Please contact a licensed electrician to inspect and repair the meter socket as needed. Repairs should be completed within the timeframe provided by the Electric Department.

REPEAT-ALARM ESCALATION POLICY

Two or more warning-level events within twelve (12) months may result in reclassification as a critical condition and possible service disconnection until repairs are verified.

Thank you for your cooperation

Electric Department



IMPORTANT SAFETY NOTICE

Electric Meter High-Temperature Condition – CRITICAL LEVEL

Service Address: _____

Date: _____

Dear Customer,

Our electric system monitoring identified a critical high-temperature condition at your electric meter. This condition may be the result of:

- A meter safety device interrupting service due to overheating, or
- Repeated high-temperature warning conditions that have escalated to a critical safety issue.

This condition presents a potential safety hazard and requires immediate corrective action.

This notice is not related to your electric usage or billing.

WHAT THIS MEANS

Critical overheating may be caused by loose or damaged connections, severe corrosion, or equipment failure. Continued operation under these conditions may result in equipment damage, fire risk, or service interruption.

EQUIPMENT RESPONSIBILITY

The meter socket (meter base) is typically customer-owned equipment and is the customer's responsibility to repair or replace.

Utility crews are not permitted to repair customer-owned electrical equipment.

REQUIRED ACTION

You must contact a licensed electrician immediately to inspect and repair or replace the meter socket.

SERVICE STATUS (IMMEDIATE)

- Electric service has been disconnected due to unsafe conditions.
 - Electric service has been disconnected due to repeated high-temperature warning conditions.
- Electric service will remain disconnected until repairs are completed and verified.

RESTORATION OF SERVICE

After repairs are completed, please contact the Electric Department to schedule verification and service restoration.

QUESTIONS OR ASSISTANCE

Edenton Electric Department
Phone: 252-482-4414

IMPORTANT

This notice is issued to protect public safety. Electric service cannot be restored until the unsafe condition has been corrected.

Thank you for your cooperation.

Edenton Electric Department