



Edenton Town Council  
Regular Meeting  
Tuesday, August 12<sup>th</sup>, 2025  
6:00 p.m.

Meeting will be held in the Council Chambers, 504 S. Broad Street.  
Remote Video Access Available via  
<https://us02web.zoom.us/j/2524822155?pwd=TONFUEJOMXlnV3B2UFA1S0R0ajgzUT09>  
Meeting ID: 252 482 2155 Passcode: 458434  
Dial in Option: 301-715-8592 (Meeting ID & Password same)

**AGENDA**

- I. **Call Meeting to Order**: Mayor W. Hackney High, Jr.
- II. **Pledge of Allegiance**
- III. **Invocation** Councilman Elton Bond, Jr.
- IV. **Approval of Minutes**: The Regular Meeting of July 8<sup>th</sup>, 2025 and the Special Meeting of July 28<sup>th</sup>, 2025
- V. **Public Comment** Public Comments are limited to 3 minutes per speaker
- VI. **Committee Meetings**
  - Administrative Committee**
    - a. Town Staff Allotment/Time Policy
    - b. Planning & Zoning Policy Update
- VII. **New Business**
  - a. Budget Amendment – ARP Funds – Virginia Smith
  - b. Budget Amendment – Resilient Coastal Communities Program (RCCP) Phase 3 Award – Virginia Smith
  - c. Letter of Support – NCDOT Project BR-0183 Alternative two – Corey Gooden
  - d. Internal Controls Policy ARP/CSLFRF – Virginia Smith
  - e. Corrected FY25/25 Budget Ordinance – Virginia Smith
  - f. Annexation Certificate of Sufficiency – 316 Old Hertford Road – Dewayne Whealton
  - g. Resolution Fixing Date of Public Hearing for Annexation – 316 Old Hertford Road – Dewayne Whealton

h. 2025 NCEM HSGP Grant Intent to Apply – Billy Bass

i. Board & Commission Appointments – Edenton Preservation Commission - Mayor High

VIII. **Town Manager's Report**

IX. **Items Considered Timely and Important**

X. **Adjournment**

# TOWN OF EDENTON BUDGET AMENDMENT

Date: August 12, 2025  
 To: Town Council  
 From: Virginia Smith, *Finance Officer*  
 Fund: GENERAL FUND: SMALL CAPITAL PROJECTS  
 Fiscal Year: 2025-2026  
 Project: Reallocate Housing Rehabilitation to Neighborhood Parks

Account #	Account Description	Expense (Inc+/Dec-)	Revenue (Inc+/Dec-)
12-660-200	Housing Rehabilitation		\$ 47,531.22
12-660-102	Parks & Rec Accessible Parks Project	\$ 20,208.26	
12-660-102	Recreation	\$ 27,322.96	
	Balanced	\$ 47,531.22	\$ 47,531.22
	Checkpoint	\$ -	
*****			
	Council Approval Date	_____	
	Finance Officer	_____	
	Entry #	_____	
	Date	_____	

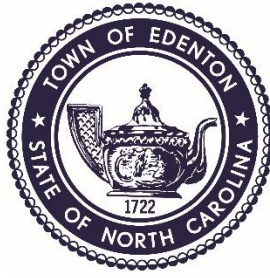
# TOWN OF EDENTON BUDGET AMENDMENT

Date: August 12, 2025  
 To: Town Council  
 From: Virginia Smith, *Finance Officer*  
 Fund: *GENERAL FUND*  
 Fiscal Year: *2025-2026*  
 Project: Record NC DEQ Resilient Coastal Communities Project Grant  
 Filbert's Creek Restoration

Account #	Account Description	Expense (Inc+/Dec-)	Revenue (Inc+/Dec-)
10-357-002	Grant: Resilient Coastal Communities		\$ 115,000.00
10-640-757	Filbert's Creek Restoration	\$ 115,000.00	
	Balanced	\$ 115,000.00	\$ 115,000.00
	Checkpoint	\$ -	

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Council Approval Date \_\_\_\_\_  
 Finance Officer \_\_\_\_\_  
 Entry # \_\_\_\_\_  
 Date \_\_\_\_\_



June 18, 2025

To NCDOT Division 1,

On behalf of the Mayor and Town Council of the Town of Edenton, North Carolina, I am writing to formally express our strong support for **Alternative Two (2)**—the “staged construction” option—of the North Carolina Department of Transportation’s Bridge Replacement Project (BR-0183).

This alternative, which involves the phased construction of the bridge along NC-Business 17 (West Queen Street), is critical to ensuring continued access and mobility for Edenton residents, businesses, and visitors throughout the duration of the project. As one of the town’s primary east-west corridors, West Queen Street serves not only as a vital transportation route but also as an essential economic and community lifeline.

Maintaining traffic flow along this corridor during construction will significantly minimize disruption to daily life, local commerce, emergency services, and school transportation. It reflects a thoughtful balance between infrastructure improvement and community needs.

We respectfully urge consideration of Alternative Two (2) and stand ready to provide any additional input or assistance that may be helpful during the planning and implementation phases of this important project.

Please do not hesitate to contact us if there are any questions or if further information is required.

Sincerely,

Corey Gooden  
Town Manager  
Town of Edenton



# EDENTON

*North Carolina*

## 2025-2026 BUDGET ORDINANCE

Be it ordained by the Town Council of the Town of Edenton, North Carolina, in regular session assembled:

Section 1. The following amounts are hereby appropriated for the operation of the Town of Edenton government and its activities for the fiscal year beginning July 1, 2025, and ending June 30, 2026 according to the following summary and schedules:

Section 2. That for said fiscal year there is hereby appropriated out of the General Fund the following:

<u>Department</u>	<u>Appropriation</u>
Governing Body	\$ 90,602
Administrative	\$ 930,793
Police	\$ 2,535,763
Fire	\$ 1,901,014
Inspections	\$ 402,041
Fleet Maintenance	\$ 531,532
Street	\$ 770,909
Sanitation	\$ 885,888
General Maintenance	\$ 783,615
Operational Transfers	\$ 420,518
Total Appropriations	<u>\$ 9,252,675</u>

Section 3. It is estimated that the following General Fund Revenue will be available during the fiscal year beginning July 1, 2025, and ending June 30, 2026, to meet the foregoing General Fund appropriations:

Taxes: Ad Valorem	\$ 3,058,807
Taxes: Prior Years	\$ 35,000
Taxes: Land Transfer	\$ 235,000
Taxes: Payment in Lieu of Taxes	\$ 54,635
Taxes: Housing Authority	\$ 33,500
Interest on Delinquent Taxes	\$ 10,000
Town Auto Tags	\$ 20,000
Interest on Investments	\$ 115,000
Chamber Council Rent	\$ 500
Town Hall 2nd Floor Rent	\$ 1,800
Miscellaneous	\$ 1,755
Dock Fees	\$ 3,000
Kayak Fees	\$ 1,250
Utilities Franchise Tax	\$ 420,000
Video Programming Fees	\$ 15,000
Beer & Wine Tax	\$ 21,000
Local Government Sales Tax	\$ 1,330,000
Solid Waste Disposal Tax	\$ 3,400

Reimbursement of Sales Tax Expense	\$ 5,000
Officers Fees	\$ 1,000
Police Revenue	\$ 4,500
County Contribution for Fire Protection	\$ 777,570
County Contribution for Fire Capital Outlay	\$ 112,500
County Contribution for Fire Debt Service	\$ 60,438
County Contribution for Landscape	\$ 9,000
Fire Insurance Fund	\$ 4,500
Nuisance Fees	\$ 20,000
Street Department Revenue	\$ 10,000
Residential Solid Waste Fees	\$ 400,000
Commercial Solid Waste Fees	\$ 80,000
Trolley Revenue	\$ 68,000
Stormwater Fees	\$ 115,000
Dumpster Revenue	\$ 50,000
Partnership Rent	\$ 300
Cemetery Revenue	\$ 40,000
County Contribution for Solid Waste Fees	\$ 30,000
Surplus Sales	\$ 7,500
Fuel Revenue	\$ 200,000
Fleet Maint Transfer - Electric Fund	\$ 110,511
Fleet Maint Transfer - Water/Sewer Fund	\$ 110,511
Admin Services - Electric Fund	\$ 998,602
Transfer from Electric Fund	\$ 381,172
Admin Services - Water/Sewer Fund	\$ 245,924
Sale of Roll Out Carts	\$ 4,000
Grant: Recycling Trailer	\$ 47,000
Total Revenue	<u>\$ 9,252,675</u>

Section 4. That for said fiscal year there is hereby appropriated out of the Electric Fund the following:

<u>Department</u>	<u>Appropriation</u>
<b>Supplemental Budget</b>	\$ 1,702,631
<b>Expense Administrative</b>	\$ 1,838,698
<b>Billing &amp; Collections</b>	\$ 373,676
<b>Electric Power</b>	\$ 11,123,320
Total Appropriations	<u>\$ 15,038,325</u>

Section 5. It is estimated that the following Electric Fund Revenue will be available during the fiscal year beginning July 1, 2025, and ending June 30, 2026, to meet the foregoing Electric Fund appropriations:

Interest on Investments	\$ 9,500
Connection Fees	\$ 43,450
Miscellaneous Revenue	\$ 6,000
Charges for Electricity	\$ 13,987,000
Bad Debt Recoveries	\$ 7,500
Electric Pole Rents	\$ 30,500
Penalties	\$ 60,875
Sale of Merchandise	\$ 30,000
Sale of Scrap	\$ 3,500
System Expansion	\$ 160,000
Sales Tax Billed	\$ 700,000

Total Revenue	<u>\$ 15,038,325</u>
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Section 7. That for said fiscal year there is hereby appropriated out of the Water/Sewer Fund the following:

<u>Department</u>	<u>Appropriation</u>
<b>Supplemental Budget</b>	\$ 378,180
<b>Expense Water Operations</b>	\$ 1,134,025
<b>Sewage Collection &amp;</b>	\$ 1,372,232
<b>Treatment Water/Sewer Line</b>	\$ 985,294
<b>Maintenance</b>	<u>\$ 3,869,731</u>

Total Appropriations

Section 8. It is estimated that the following Water/Sewer Fund Revenue will be available during the fiscal year beginning July 1, 2025, and ending June 30, 2026, to meet the foregoing Water/Sewer Fund appropriations:

Interest on Investments	\$ 2,500
Rent	\$ 109,256
Charges for Water/Sewer	\$ 3,706,975
Connection Fees	\$ 20,000
Penalties	\$ 13,000
Sale of Merchandise	\$ 12,000
Sale of Scrap	\$ 6,000
Total Revenue	<u>\$ 3,869,731</u>

Section 9. That for said fiscal year there is hereby appropriated out of the Airport Fund the following:

<u>Department</u>	<u>Appropriation</u>
Administration	\$ 119,809
Airport Services	\$ 254,554
Total Appropriations	<u>\$ 374,363</u>

Section 10. It is estimated that the following Airport Fund Revenue will be available during the fiscal year beginning July 1, 2025, and ending June 30, 2026, to meet the foregoing Airport Fund appropriations:

Hanger Rent	\$ 75,000
Land Rent & Lease	\$ 19,229
Miscellaneous	\$ 5,000
Maintenance Hanger Rent	\$ 7,980
Martin Air Rent	\$ 3,900
Focus Broadband Rent	\$ 3,600
NC DOT Rent	\$ 49,554
Sale of Fuel & Oil	\$ 210,100
Total Revenue	<u>\$ 374,363</u>

Section 11. That for said fiscal year there is hereby appropriated out of the Powell Bill Fund the following:

<u>Project</u>	<u>Appropriation</u>
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Salaries & Benefits	\$ 87,407
Paving	\$ 178,710
Total Appropriations	<u>\$ 266,117</u>

Section 12. It is estimated that the following Powell Bill Fund Revenue will be available during the fiscal year beginning July 1, 2025, and ending June 30, 2026, to meet the foregoing Powell Bill Fund appropriations:

Interest on Investments	\$ 408
State of North Carolina - Gas Tax	\$ 165,709
State of North Carolina - Vehicle Tax	\$ 100,000
Total Revenue	<u>\$ 266,117</u>

Section 13. There is hereby levied for the fiscal year ending June 30, 2026, the following rate of taxes on each \$100 of assessed valuation of taxable property as listed as of January 1, 2025, for the purpose of raising the revenues from current years property tax as set forth in the foregoing estimated revenue, and in order to finance foregoing appropriations:

General Fund	\$ 0.455
Total Tax Rate	\$ 0.455

Such rates are based on an estimated total appraised value of property for the purpose of taxation of \$625,842,020 with an assessment rate of 100% of appraised value. Estimated collection rate of 98.31% is based on past collection performance. Such rates are also based on an estimated total value of vehicles for the purpose of taxation of \$57,000,000 with an assessment rate of 100% of value. Estimated collection rate of 98.31% is based on past collection performance.

Section 14. Copies of this Budget Ordinance shall be furnished to the Town Manager of the Town of Edenton to be kept on file for the direction in the collection of revenues and expenditures of appropriated funds.

Section 15. This ordinance was adopted on June 23, 2025, and shall be in full force and take effect July 1, 2025. Amendment to ordinance to correct clerical error of mislabeling of departments in the Electric Fund and Water/Sewer Fund adopted on August 12, 2025.

\_\_\_\_\_  
Mayor, Town of Edenton

(Seal)

\_\_\_\_\_  
Town Clerk

**CERTIFICATE OF SUFFICENCY**

To the Town Council of the Town of Edenton, North Carolina:

I, \_\_\_\_\_, Town Clerk, do hereby that I have investigated the petition attached hereto and have found as a fact that said petition is signed by all owners or real property lying in the area described therein, in accordance with G.S. 160A-31.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Edenton, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Town Clerk: \_\_\_\_\_

(SEAL)

**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION  
OF ANNEXATION PURSUANT TO G.S. 160A-31**  
(WP Trio Properties (owner), James L. Partin (Manager) 4.00 acres – located at 316 Old Hertford Road)

WHEREAS, a petition requesting annexation of the contiguous area described herein has been received; and

WHEREAS, the Town Council has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Edenton, North Carolina that:

Section 1. A public hearing on the question of annexation of the contiguous area described herein will be held at Council Chambers at 6:00 PM on the 9th day of September 2025.

Section 2. The area proposed for annexation is described as follows:  
(See attached metes and bounds description and map)

Section 3. Notice of the public hearing shall be published once in The Chowan Herald, a newspaper having general circulation in the Town of Edenton, at least ten (10) days prior to the date of public hearing.

This the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Moved by: \_\_\_\_\_

Seconded: \_\_\_\_\_

Mayor: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Town Clerk

# 2025 NCEM HSGP Grant Application

Applicant	Applicant:	Pasquotank-Camden Emergency Management		
	Street:	200 E. Colonial Avenue		
	City:	Elizabeth City		
	State:	NC	Zip Code:	27909
	EIN:	56-6000328		
	SAM Registered:	Yes	SAM Expiration:	6/23/2024
	UEID:	NRDUHMGL7ZW4		
	POC Name:	Brian Parnell	Title:	Coordinator
	Email:	<a href="mailto:parnellb@co.pasquotank.nc.us">parnellb@co.pasquotank.nc.us</a>	Phone:	2523354444

Project Information	Title:	Rescue Water Craft - Water Rescue
	Abstract:	Purchase of a Personal Water Craft (Jet Ski) that would each be positioned in Camden County; but accessible for Pasquotank as well, for use by properly trained individuals for water rescue and search operations. This watercraft would also be deployable with operators to other jurisdictions.
	Nexus to Terrorism:	Enhancing the Protection of Crowded Places on our waterways and Enhancing community preparedness to be able to more efficiently and quickly respond to water emergencies.
Gap Addressed:	With 133 square miles of water with the Albemarle Sound being our largest body of water, our public safety agencies respond to numerous water calls involving sinking or capsized vessels, distressed vessels, medical emergencies, swift waters from an approaching storm, and much more. In 2024, a new fast water ferry system will also be active moving up to 30 people per ride from other sound side towns each day which will increase the possibility of water- related emergencies.	

Capabilities building:	Build (increase current capabilities)			
Deployable:	Yes			
Shareable:	Yes			
LETP:	No			
Supports Fusion Center:	No			
Supports a Previously awarded project:				
	Award Year	Project Name	Amount	Status
	2024	Rescue Water Craft - Water	\$ 20,000	In Progress
Project Requires an EHP	No			

Core Capabilities/ Priorities Addressed	Primary:	Mass search and rescue operations
	How capability is supported:	PWC provide fast access and are efficient for quick-grab rescues. The PWC's low draft allows for shallow water search, and the operator can safely stand, increasing their visual range. Swiftwater environments demand powerful and agile watercraft. PWC in swift water are beneficial during hasty search and size-up, and provide a dynamic platform for operations. The PWC's low draft means less underwater obstruction contact and the ability to operate at lower water levels such as flooding. Obstructions become more difficult to identify during downstream navigation, and operators in the standard PWC standing position can identify obstructions easier and earlier than other watercraft. The combination of low draft and no exposed prop also allows PWC to maneuver closer to obstructions for search or rescue operations. Flood evacuation often involves multiple victims and shallow water. The PWC's high hp and low draft are helpful when towing flat-bottom boats laden with victims and their belongings.
	Secondary:	
	How capability is supported:	
National Priority Area:	Enhancing community preparedness and enhancing the protection of crowded places.	

Project Timeline	Milestone	Target Completion Date
	Execute MOA	10/1/2025
	Implement Project	1/1/2026
	Report/Reimbursement Request	6/1/2026
	Project Closeout	8/1/2026

Budget Information	Planning/Operation/Training/Exercise detail			
	Activity Area	Description	Cost	
Equipment detail				
Description:	AEL #	Quantity	Total Cost:	
Personal Water Craft with trailer	17WC-00-BOA	1	\$ 18,000	

PPE (Water Suits, Helmets, Fins, PFDs)	01SW-01-FTW	1	\$ 2,000
Rescue Equipment (Rescue Board, Ropes, Lighting)	03WA-02-BOF	1	\$ 3,000

Funding Summary		
Budget Summary	Activity Area	Funding Request
	Planning	0.00
	Organization	0.00
	Equipment	\$ 23,000
	Training	0.00
	Exercise	0.00
	<b>Total Funding Request:</b>	<b>\$ 23,000</b>

Currently, the only water rescue asset in our response jurisdiction of Pasquotank and Camden Counties is a single flat bottom, small console boat from the Elizabeth City Fire Department which is unable to operate in rough or shallow waters and availability is dependent on staffing. Elizabeth City is home to United States Coast Guard Base Elizabeth City which can deploy small boats and helicopters however the average response time is 30-45 minutes if not on another incident. Because of this, our jurisdiction has identified an urgent need to increase our water response capability. A training program will be put into place. These would also be available for response to other counties upon request and availability. Motorized water rescue craft are as diverse as the types of environments they are used in. The PWC is small, powerful and agile, and can be used for rescue in many different environments. The advantages of PWC over regular rescue boats are numerous. PWC have a shallow draft (waterline to lowest part of the craft) of 3 to 10 inches, while outboard engines draft 2 or more feet. PWC provide fast access and are efficient for quick-grab rescues.

PPE will also be purchased as part of this project. The operator and rescuer must wear a water rescue helmet, a rescue-grade personal flotation device and appropriate thermal protection. In addition to standard water rescue PPE, the operator will carry a pair of fins in case of separation from the watercraft or to tow the craft or a victim to a safe location.

Applicant affirms and attests that the following:	
Yes	This application includes complete and accurate information.
Yes	Any project having the potential to impact the environment, historical or cultural resources must submit an Environmental & Historical Preservation Form.
Yes	In accordance with HSPD-5, the adoption of the National Incident Management System (NIMS), is a requirement to receiving federal preparedness assistance. By submitting this grant application you and all participating entities are certifying that your agency is NIMS compliant.

Certifications	Yes	This project is Nationwide Cybersecurity Review complaint and annual survey participation is a requirement through the grant period of performance.
	Yes	Projects with funds allocated towards equipment are required to check all equipment against the FEMA Allowable Equipment List.
	Yes	Any changes made to this grant after the submission deadline must be approved by the NCEM Grants Branch Manager and an updated application must be submitted.
	Yes	If applying as a nonprofit agency, a copy of nonprofit certification must be submitted with your application.
	Yes	Submission of the project proposal does not guarantee funding.
	Yes	Any person who knowingly makes a false claim or statement in connection with this application may be subject to civil or criminal penalties under 18U.S.C section 287, 18 U.S.C. section 1001, 31 U.S.C section 3729 and N.C.G.S. sections 1-605 through 618 (North Carolina False Claims Act).

**Complete Applications** including all supporting materials should be emailed to: [NCEMGrants1@NCDPS.Gov](mailto:NCEMGrants1@NCDPS.Gov)

Application Deadline: 12/30/2022 5:00PM

**LATE APPLICATIONS ARE NOT ACCEPTED**

Complete Applications consist of:

Excel Application Form

Sub W9

NC DPS Electronic Payment Form\*

Conflict of Interest Policy\*

Local Procurement Policy\*

Certification of No Overdue Tax\*

\*Supporting Documentation only needs to be submitted to [NCEMGrants1@NCDPS.GOV](mailto:NCEMGrants1@NCDPS.GOV) once per Calendar Year.









**TOWN OF EDENTON  
JUNE 2025  
FISCAL YEAR 2024-2025  
AIRPORT FUND REVENUE**

Account Number	Description	Actuals 06/01/2025 06/30/2025	Actual YTD 07/01/2024 to 06/30/2025	Encumbered Requested	Adjusted Budget	Available Budget	% Used
Total AIRPORT REVENUE		26,994.30	306,413.08	0.00	343,443.00	37,029.92	89.22
TOTAL FUND AIRPORT FUND		26,994.30	306,413.08	0.00	343,443.00	37,029.92	89.22

**AIRPORT FUND EXPENSES**

Total AIRPORT ADMINISTRATION		-13,181.07	96,881.01	0.00	102,763.00	5,881.99	94.28
Total AIRPORT OPERATIONS		31,590.88	214,968.57	0.00	240,680.00	25,711.43	89.32
TOTAL FUND AIRPORT FUND		18,409.81	311,849.58	0.00	343,443.00	31,593.42	90.80

**TOWN OF EDENTON  
JUNE 2025  
FISCAL YEAR 2024-2025  
POWELL BILL FUND REVENUE**

Account Number	Description	Actuals 06/01/2025 06/30/2025	Actual YTD 07/01/2024 to 06/30/2025	Encumbered Requested	Adjusted Budget	Available Budget	% Used
Total AUTO/DMV REVENUE		0.00	165,709.13	0.00	150,000.00	-15,709.13	110.47
Total INTEREST ON INVESTMENTS		34.00	408.00	0.00	408.00	0.00	100.00
Total VEHICLE TAX REVENUE		9,925.00	98,425.00	0.00	100,000.00	1,575.00	98.43
TOTAL FUND POWELL BILL FUND		9,959.00	264,542.13	0.00	250,408.00	-14,134.13	105.64

**POWELL BILL FUND EXPENSES**

Total POWELL BILL		19,632.82	248,040.01	0.00	250,408.00	2,367.99	99.05
TOTAL FUND POWELL BILL FUND		19,632.82	248,040.01	0.00	250,408.00	2,367.99	99.05

**TOWN OF EDENTON  
CASH & INVESTMENT SUMMARY  
FYE 2024 - 2025**

<b>CASH ACCOUNTS</b>	<b>7/31/2024</b>	<b>8/31/2024</b>	<b>9/30/2024</b>	<b>10/31/2024</b>	<b>11/30/2024</b>	<b>12/31/2024</b>	<b>1/31/2025</b>	<b>2/28/2025</b>	<b>3/31/2025</b>	<b>4/30/2025</b>	<b>5/31/2025</b>	<b>6/30/2025</b>
Petty Cash - General Fund	150.54	150.54	150.54	150.54	150.54	150.54	150.54	150.54	150.54	150.54	150.54	150.54
Cash Register - Billing/Collections	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00
Petty Cash - Electric Fund	425.00	425.00	425.00	425.00	425.00	425.00	425.00	425.00	425.00	425.00	425.00	425.00
Petty Cash - Water/Sewer Fund	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00
Petty Cash - Airport Fund	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Cash on Deposit - Southern Bank	802,806.62	743,761.62	837,065.24	316,950.53	457,076.45	1,313,447.29	1,464,810.54	1,039,144.24	1,595,172.11	1,435,879.84	591,816.94	123,982.94
<b>TOTAL CASH ACCOUNTS</b>	<b>804,532.16</b>	<b>745,487.16</b>	<b>838,790.78</b>	<b>318,676.07</b>	<b>458,801.99</b>	<b>1,315,172.83</b>	<b>1,466,536.08</b>	<b>1,040,869.78</b>	<b>1,596,897.65</b>	<b>1,437,605.38</b>	<b>593,542.48</b>	<b>125,708.48</b>
<b>INVESTMENT ACCOUNTS</b>												
Investment - NCCMT	2,789,697.41	1,670,729.00	1,909,521.96	2,037,427.96	1,412,907.67	1,650,281.78	1,770,845.70	1,898,084.22	2,140,835.56	2,241,877.59	2,362,103.58	1,886,035.20
<b>TOTAL INVESTMENT ACCOUNTS</b>	<b>2,789,697.41</b>	<b>1,670,729.00</b>	<b>1,909,521.96</b>	<b>2,037,427.96</b>	<b>1,412,907.67</b>	<b>1,650,281.78</b>	<b>1,770,845.70</b>	<b>1,898,084.22</b>	<b>2,140,835.56</b>	<b>2,241,877.59</b>	<b>2,362,103.58</b>	<b>1,886,035.20</b>
<b>UTILITY ACCOUNTS</b>												
Cash on Deposit - Southern Bank	24,819.89	22,893.42	23,589.05	24,111.29	27,010.48	23,904.50	29,600.99	25,970.04	36,534.56	34,944.20	39,050.39	39,447.91
Savings Account - Southern Bank	760,172.56	761,267.89	762,329.39	763,330.84	764,266.79	765,135.94	765,948.66	766,683.47	767,497.83	768,286.75	769,102.82	769,893.39
<b>TOTAL UTILITY ACCOUNTS</b>	<b>784,992.45</b>	<b>784,161.31</b>	<b>785,918.44</b>	<b>787,442.13</b>	<b>791,277.27</b>	<b>789,040.44</b>	<b>795,549.65</b>	<b>792,653.51</b>	<b>804,032.39</b>	<b>803,230.95</b>	<b>808,153.21</b>	<b>809,341.30</b>
<b>TOTAL ALL ACCOUNTS</b>	<b>4,379,222.02</b>	<b>3,200,377.47</b>	<b>3,534,231.18</b>	<b>3,143,546.16</b>	<b>2,662,986.93</b>	<b>3,754,495.05</b>	<b>4,032,931.43</b>	<b>3,731,607.51</b>	<b>4,541,765.60</b>	<b>4,482,713.92</b>	<b>3,763,799.27</b>	<b>2,821,084.98</b>

**EDENTON POLICE DEPARTMENT  
MONTHLY REPORT**

July 2025

<u>Warrants</u>	2024	2025	% Change
Warrants/Subpoenas Received	64	60	-6.25%
Warrants/Subpoenas Served	73	61	-16.44%
Town Tickets Issued	12	3	-75.00%
Total Town Ticket Revenue	400	50	-87.50%
Warning Tickets	68	132	94.12%

<u>Calls Answered and/or Investigated</u>						
	2024	2024	%Change		2024	2024 %Change
Alarms	20	48	140.00%	Buisness Opened	1	0 0.00%
Escorts	5	12	140.00%	Homes Checked	0	0 0.00%
Fire Assist	6	13	116.67%	Assist Motorist	57	40 -29.82%
Rescue Assist	0	30	#DIV/0!	Public Drunks	0	0 0.00%
Misc Calls	494	835	69.03%	Auto Accidents	11	15 36.36%
Domestic Calls	22	30	36.36%	Appx Damage Acc	24750	26100 5.45%
Cases Open <i>see below</i>	27	20	-25.93%	Personal Injuries	1	0 0.00%
<b>Total Calls</b>	<b>643</b>	<b>1023</b>	<b>59.10%</b>			

<u>Breakdown of Cases Opened for Investigation</u>						
	2024	2025	%Change		2024	2025 %Change
B/E or B/E/L	0	1	0.00%	Larceny from M/V	0	0 0.00%
Drug Cases	2	3	50.00%	Domestic Assaults	1	0 -100.00%
Larceny	4	3	-25.00%	Motor Vehic Theft	1	1 0.00%
Unauthorized Use MV	0	0	0.00%	Injury to Prop	1	2 100.00%
Misc Cases	5	7	40.00%	Other Weapon Violation	1	1 0.00%
Assaults	1	0	-100.00%	Assault with Gun	0	0 0.00%
Vandalism	0	0	0.00%	Concealed Weapon	2	0 0.00%
Arson	0	0	0.00%	Murder/Attempt	0	0 0.00%
Trespassing	1	0	-100.00%	Robbery	0	0 0.00%
Shoplifting	3	1	-66.67%	Resist Arrest	3	0 -100.00%
Fraud/Counterfiet	0	1	100.00%	Sex Offenses	0	0 0.00%
Embezzlement	2	0	0.00%	Forgery/Uttering	0	0 0.00%
<b>Total Cases Assinged</b>	<b>27</b>	<b>20</b>	<b>-25.93%</b>	<b>Open Cases to date</b>	<b>11</b>	<b>17 54.55%</b>
<b>Total Cases Cleared</b>	<b>33</b>	<b>25</b>	<b>-24.24%</b>			

<u>Arrests</u>						
	2024	2025	%Change		2024	2025 %Change
Arrests	15	13	-13.33%	Traffic Citations	95	63 -33.68%

Narrative

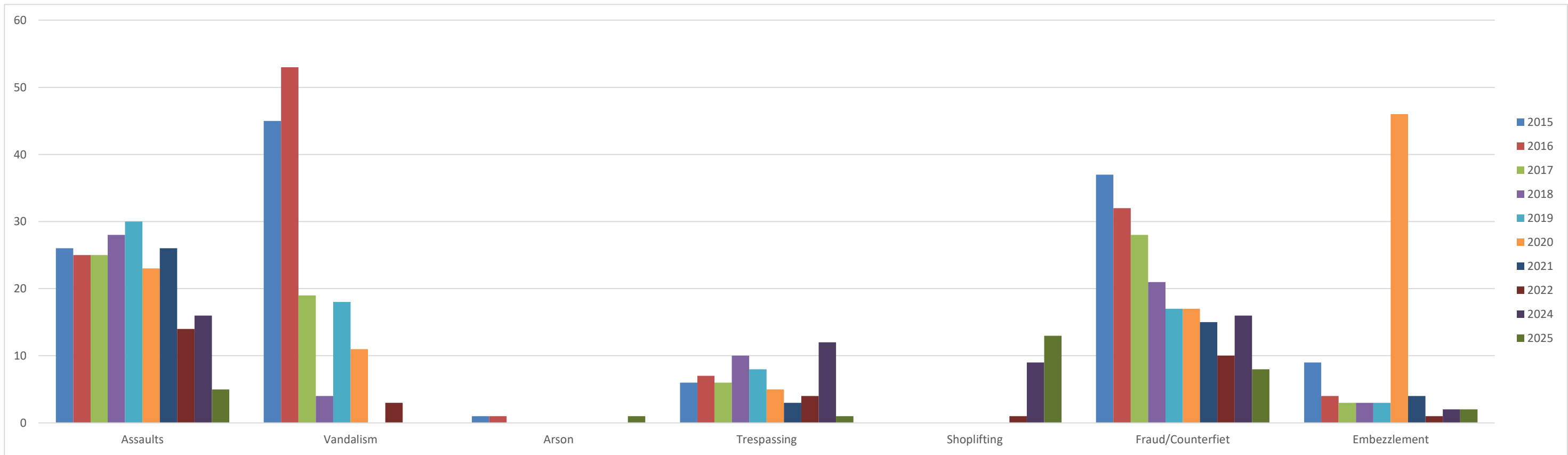
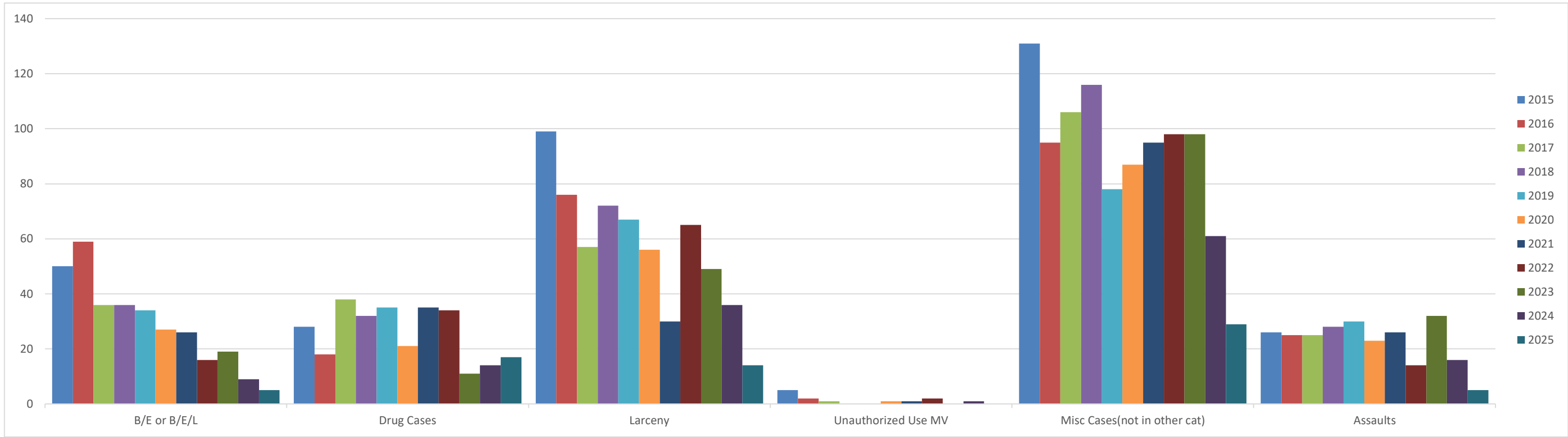
All citations and warning tickets for the month of July 2025 have not been accounted for due to issues between the BRAZOS and Odyssey systems on the NC Court Systems.

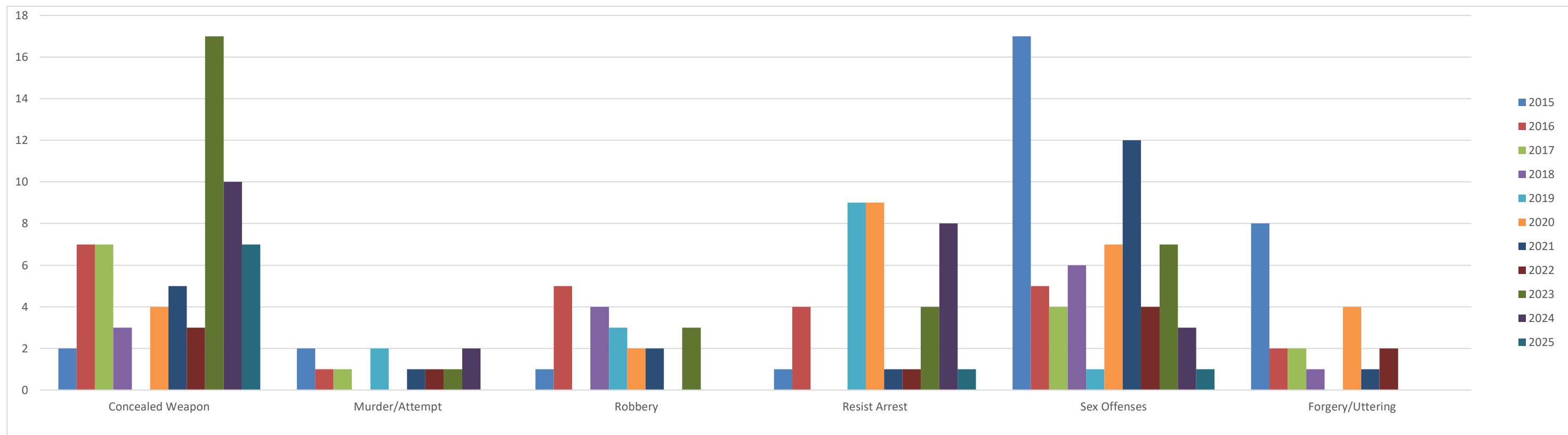
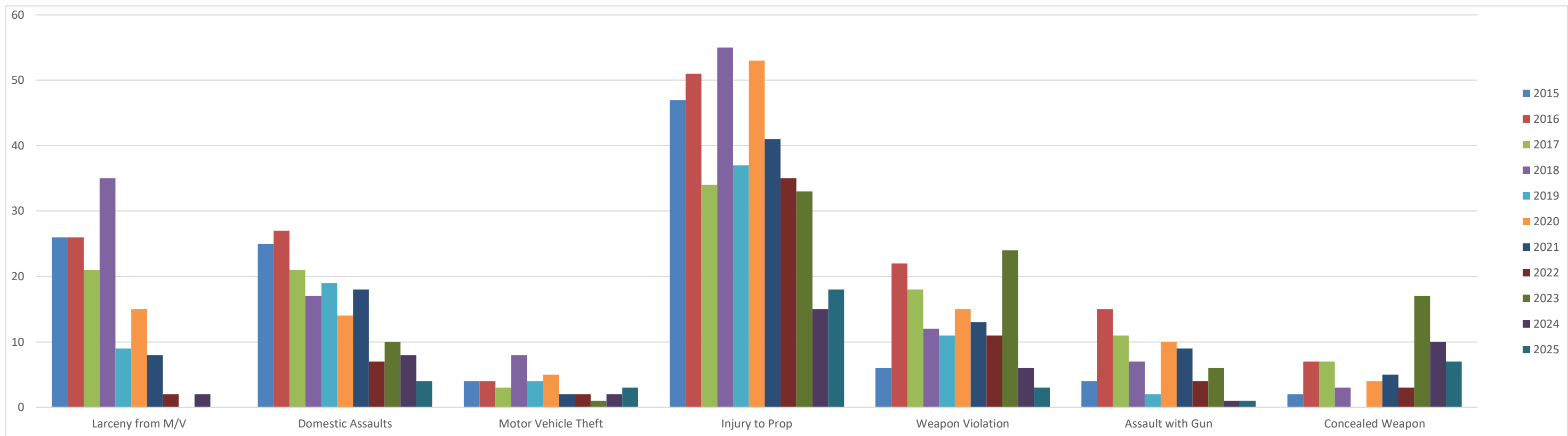
Submitted by Interim Captain R. Michael

**EDENTON POLICE DEPARTMENT  
YEARLY REPORT 2015 to date**

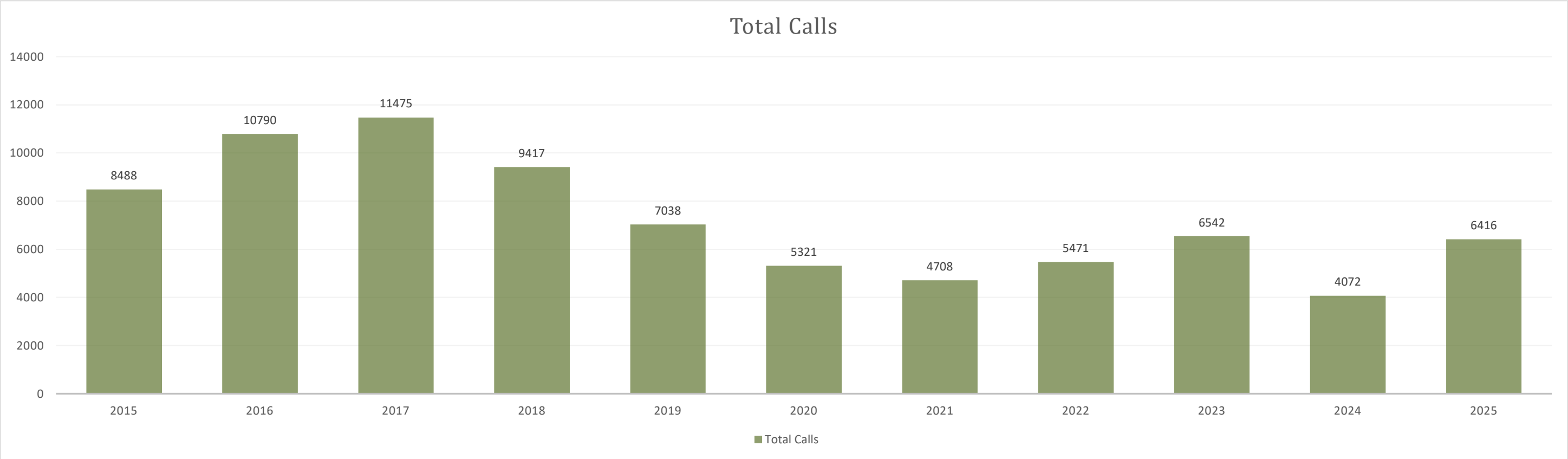
**Year to Date Totals**

<b>Warrants</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>													
Warrants/Subpoenas Received	866	863	784	795	548	629	858	551	827	710	486													
Warrants/Subpoenas Served	698	768	687	756	752	558	739774	517	768	644	435													
Town Tickets Issued	698	311	152	53	103	16	27	94	68	47	25													
Total Town Ticket Revenue	#####	\$11,585	\$3,870	\$1,910	\$3,435	\$530	\$1,190	\$1,750	\$1,280	\$1,375	\$795													
Warning Tickets	451	414	522	462	553	247	386	695	838	848	628													
												<b>Calls Answered and/or Investigated</b>												
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>		
Alarms	418	448	472	472	464	404	406	387	408	230	305	Business Opened	48	46	26	25	23	11	26	9	0	2	120	
Escorts	973	1184	1305	1305	920	319	440	154	171	77	119	Homes Checked	2646	2698	3273	1150	225	36	16	7	49	58	4	
Fire Assist	106	93	110	110	84	92	73	140	82	159	61	Assist Motorist	656	733	627	686	570	537	629	458	444	331	299	
Rescue Assist	713	671	688	688	618	243	142	82	0	0	124	Public Drunks	26	25	36	27	11	12	16	7	0	1	0	
Misc Calls	5062	4387	4490	4490	3770	3321	2739	3609	4940	3372	5520	Auto Accidents	196	179	175	191	151	135	156	167	179	115	86	
Domestic Calls	338	326	273	273	202	211	260	427	269	234	142	Appx Damage Acc	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	199,050
Cases Open <i>see below</i>	580	541	448	448	400	397	347	280	302	199	145	Personal Injuries	36	32	40	33	18	61	23	36	45	19	10	
<b>Total Calls</b>	<b>8488</b>	<b>10790</b>	<b>11475</b>	<b>9417</b>	<b>7038</b>	<b>5321</b>	<b>4708</b>	<b>5471</b>	<b>6542</b>	<b>4072</b>	<b>6416</b>													
												<b>Breakdown of Cases Opened for Investigation</b>												
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>		
B/E or B/E/L	50	59	36	36	34	27	26	16	19	9	5	Larceny from M/V	26	26	21	35	9	15	8	2	0	2	0	
Drug Cases	28	18	38	32	35	21	35	34	11	14	17	Domestic Assaults	25	27	21	17	19	14	18	7	10	8	4	
Larceny	99	76	57	72	67	56	30	65	49	36	14	Motor Vehicle Theft	4	4	3	8	4	5	2	2	1	2	3	
Unauthorized Use MV	5	2	1	0	0	1	1	2	0	1	0	Injury to Prop	47	51	34	55	37	53	41	35	33	15	18	
Misc Cases(not in other cat)	131	95	106	116	78	87	95	98	98	61	29	Weapon Violation	6	22	18	12	11	15	13	11	24	6	3	
Assaults	26	25	25	28	30	23	26	14	32	16	5	Assault with Gun	4	15	11	7	2	10	9	4	6	1	1	
Vandalism	45	53	19	4	18	11	0	3	0	0	0	Concealed Weapon	2	7	7	3	0	4	5	3	17	10	7	
Arson	1	1	0	0	0	0	0	0	0	0	1	Murder/Attempt	2	1	1	0	2	0	1	1	1	2	0	
Trespassing	6	7	6	10	8	5	3	4	10	12	1	Robbery	1	5	0	4	3	2	2	0	3	0	0	
Shoplifting	0	0	0	0	0	0	0	1	0	9	13	Resist Arrest	1	4	0	0	9	9	1	1	4	8	1	
Fraud/Counterfiet	37	32	28	21	17	17	15	10	11	16	8	Sex Offenses	17	5	4	6	1	7	12	4	7	3	1	
Embezzlement	9	4	3	3	3	46	4	1	8	2	2	Forgery/Uttering	8	2	2	1	0	4	1	2	0	0	0	
<b>Total Cases Assinged</b>	<b>580</b>	<b>541</b>	<b>441</b>	<b>322</b>	<b>387</b>	<b>432</b>	<b>348</b>	<b>320</b>	<b>344</b>	<b>137</b>	<b>142</b>	<b>Open Cases</b>										<b>191</b>	<b>43</b>	
<b>Total Cases Cleared</b>																						<b>143</b>	<b>237</b>	
<b>Arrests</b>	<b>299</b>	<b>300</b>	<b>310</b>	<b>273</b>	<b>220</b>	<b>173</b>	<b>240</b>	<b>115</b>	<b>139</b>	<b>71</b>	<b>107</b>	Traffic Citations	<b>356</b>	<b>543</b>	<b>263</b>	<b>336</b>	<b>320</b>	<b>538</b>	<b>338</b>	<b>291</b>	<b>436</b>	<b>356</b>	<b>293</b>	









## Edenton Fire Department Monthly Report

July 1 – July 31, 2025

**Town Calls – 24**

**County Calls – 29**

**Commercial Alarms – 8**

**Residential Alarms – 10**

CO Calls – 0

Auto Accidents – 4

Structure Fires – 4

Vehicle Fire – 0

Gas Leak – 2

Good Intent Call – 0

Smoke Scare – 1

Brush Fire/Trash Fire – 2

Powerline / Transformer – 3

Rescue – 1

Public Service – 6

Unauthorized Burning – 0

Electrical Problems – 0

Boat – 0

Smoke Detector & Battery Change Install – 1

EMS Assist – 1

Haz-Mat – 0

Assist Law Enforcement – 0

Storm Calls – 0

Crop Fire – 0

9-1-1 Hang Up – 0

EMS – Echo & Delta Calls – 6

Auto Crash Notifications (False Alarms) – 4

### **Training**

July 4 – Fireworks Stand-by – 12 members

July 17 – In-house Training – Team Building – 14 members

July 29 – LEPC Joint Training – Chowan EMS, Center Hill Crossroads, Chowan County EM – 17 members

**Mutual Aid:** Received: 16 Given: 5

**Fire Inspections performed:**

Tractor Supply Sprinkler and Alarm System Meeting at 1316 North Broad Street

Sprinkler and PIV Valve System Flow Test at Tractor Supply

Foster Care Home Inspection at Willow Wisp Lane

1108 N Broad Street

**Other Department Activities**

Fireworks Stand-by for the July 4<sup>th</sup> Celebration

Finished Service Testing Fire Hose

Attended the Community Connections Summer Planning with the Edenton-Chowan Schools

Attended the Eastern Carolina Firefighters Association Meeting in Washington NC

Fire Prevention and Truck Show at Faith Pentecostal Holiness Church

Ladder 10 use for Splash Pad for the for the Community Event on Filbert Creek Park Block Party sponsored by Fountain of Life Church

Meet with Edenton Chowan Schools, NC Office of State Fire Marshal Office, and the NC Department of Public Instruction to discuss the Firefighter Certification being taught in the High School this fall.

**Town of Edenton  
Department of Public Works**

**Monthly Report  
July 2025**

### **Landscaping Department**

Completed their routine cutting and trimming, including the following locations

- Cut and trimmed downtown area, cannon strip, Police Department, walking path, beach area at Hayes, the rights-of-way, pistol range and wetlands
- Cut and edged around Chamber Building, the U-Turn, and sidewalks.
- Cut, edged, and trimmed all parks and, Court house
- Cut and trimmed the old Chowan Veneer lot
- Applied weed preventer to sidewalks downtown, sidewalks on North Oakum, the RR tracks, tree bed at the entrance of Oak Hill, around fence at Twiddy Avenue water tower and around Public Works Shop
- Began routine daily care on all plants displayed throughout downtown.
  - Including watering 52 hanging baskets 4-6 times every week
  - Spraying of fertilizer and insecticide
  - Watering flower boxes
  - Removing weeds and debris

### **Landscaping Improvements and Care**

- Blew off the sidewalks downtown, both parking lots at Colonial Park and EVM
- Blew off sidewalks on North Oakum, both parking lots on Eden Street and the parking lot behind the Courthouse
- Trimmed oak trees at Morgan Park, a tree at 503 South Broad Street for traffic clearance, a tree in alley at Chamber building, and dead limb at Barker House
- Removed a dead tree on Dr Martin Luther King Avenue, 2 on Carteret Street, 1 in the garden of the Barker House, 1 at Fisher Field and removed 4 dead bushes from the garden of the Barker House; Filling all holes with sand
- Deadhead flowers and trim boxwoods in flower bed at Barker House
- Trimmed trees around Stratford Park for vehicle clearance
- Cut up and removed downed limbs from 801 North Oakum Street, 201 East King Street, and Leigh Street
- Met with contractor on tree removal of dying trees at Stratford Park and Southeast Corner of Gale and Granville
- Removed vines off of tree/poles on West Queen Street
- Picked up trash on the highway exit ramps of Virginia Road
- Cleaned storm drains

### **Water Department**

Performed plant checks or samples of the following

- System chlorine checks weekly
- Take effluent samples
- Took whole toxicity samples

- TSR samples
- Take up and down stream samples
- Took cl2 and PH samples
- Take THM Samples

#### Plant Maintenance and Services

- Checked plants and well daily
- Clean raw water tank
- Fluff softener vessels
- Assist with leak report including meter checks and door hangers
- Re program, test, and change out meters
- Flush hydrants
- Worked on not received list from Harmony
- Meter rereads
- Water shut offs
- Rebuild chlorin feed regulators
- Update backflow report list
- Mowed and trimmed Beaver Hill WWTP. Boswell Street well Twiddy Avenue Tower, and Park Avenue
- Monthly MOR report
- Work on EWWN website
- Utility Cloud work

#### **Waste Water Department**

- Monthly effluent samples
- Monthly fecal samples
- Completed daily PH samples
- Total chlorine residual samples
- Weekly sprayed and treated effluent
- Weekly replaced or repair of spray heads
- Clean influent and effluent baskets
- Quarterly grease trap inspections
- Change Spray fields
- Fog inspections
- Complete NDMR and DEQ report
- Met with Clearwater Rep regarding Phase 1 expansion
- Met with Ortec for walk through
- Assemble picnic tables for Morgan Park
- Install new grills at Morgan Park
- Cut ditches on Hickory Fork Road and Macedonia Road
- Clean storm drains
- Pump grease from headworks
- Dump grit cans
- Microsoft teams call with Wooten Co and USDA for WWTP phase 1 project funding

## Water/Sewer Department

### Water services

- Various water shut on/off
- Various utility locates throughout town and Highway 32
- Called in locates for various upcoming jobs
- Checked various meters for damage or leaks
- Changed out meter boxes and meters
- Repaired water service at 107 Barker Street, water leak at 201 South Broad Street, and 313 East Queen Street
- Installed meter at 112 South Oakum Street
- Changed out meter at 300 South Granville Street

### Sewer services

- Check all lift stations and wet wells throughout town
- Clean basket main lift station
- Repaired sewer main 3<sup>rd</sup> Street
- Camera and cleaned sewer East King Street
- Sealed abandoned sewer line at COA and backfilled
- Rod main sewers
- Repaired a section of 8in sewer main on Tyler Lane
- Sewer back up at 612 North Oakum Street deemed customers

### Continued Water and Sewer

- Replaced and moved meter 814 Cabarrus Street
- Installed new hydrant Cabarrus/Park Avenue
- Dug up water main on Court Street to size water main
- Installed H2S monitor/logger in main lift wet well with Clearwater
- Checked and cleared high priority lines
- Plugged manhole Oakum and Park Avenue (Capped dead line)
- Filled Sinkhole East Eden Street and 120 West Albemarle Street (Piedmont bore through sewer line)
- Repaired manhole at Waff Landing
- Trim weeds at lift stations and hydrants
- Respond to high water levels at storm water pump station and made repairs to storm water pump
- Install backflow on meters
- Installed rain stop in main holes
- Changed out meter box at 117 East King Street and 112 Jackson Street
- Clean storm drains
- Clear and clean sewer at industrial park
- Replaced mission battery at Airport lift station
- Turned on Airport Phase 2 lift station and dump down
- Met Piedmont to discuss high pressure line
- Met with contractor regarding 104 Windless Loop
- Teams meeting with Wooten Company on Sewer
- Teams meeting with Brightspeed
- Aided Piedmont with VAC truck in Winfall on gas leak

- Attended EWWN meeting

### **The Street Department**

- Clean Storm drain grates and drain boxes throughout town
- Pick up yard debris piles
- Cut grass around signs and ditches throughout town
- Trim weeds around signs, storm drains, trash cans, and RR tracks
- Cut ditches throughout town
- Fill in utility cuts and sinkholes
- Installed various signs throughout town
- Fill potholes around Town
- Painted Court Street parking lot
- Painted “No Parking” at Morgan Park
- Weed prevention sprayed on curb and gutter throughout town.
- Built frame for Kimberly Park sign
- Cleaned area at Kimberly Park
- Fixed drain pipe on First Street and on North Oakum Street
- Trimmed and clean up trees on Broad Street, Johnson Street, and West Queen Street
- Fixed concrete sidewalks on East Queen Street, West Queen Street, East Church Street and Oakum Street
- Form driveway apron on East Gail, and Vann Street
- Fix brick sidewalk on Water Street and Council Chambers
- Clean yard debris at Rescue Squad building
- Fixed door handle at Chamber Building 101 West Water Street
- Placed signs. downtown and on Mosley and Cabarrus Street

### **The Sanitation Department**

Continue with weekly trash schedule

- Solid waste route pickup East side on Mondays and West on Fridays
- Emptied dumpsters for contract customers Tuesdays and Thursdays
- Pick up Recycling
- Checked trash cans downtown
- Deliver Trash Carts to new customers or existing customer
- Picked up yard debris throughout town
- Leaf truck picked up grass and leaf piles at various locations
- Cleaned transfer station and Public Work yard
- Weekly maintenance on vehicles

Each department worked to ready the town for the 4<sup>th</sup> of July events.

Supervisors assisted Director and Administrator in preparing documents for Emergency Preparation Meeting

Asset Tag	Asset Description	Operator Complaint	Notes	Total Labor Hours	Total Parts Price
Airport-50	2011 Chevy Impala		pm completed saw some coolant on the sub frame so I did a pressure test to check for leaks and there was no leak detected and topped off fluids	2.5	\$ 25.42
Airport-E.24	Murray Lawn Tractor		battery was dead had to go to Dixie to get a new battery then transport to the airport and replace the battery then transport back to Dixie to turn it in for a core.	1.5	\$ 47.51
Airport-E.69	John Deere 6603 Tractor	road call, operator ran tractor out of fuel	Road call, refuel with 5 gallons, reprime fuel system and refire	2	\$ -
Airport-E.69	John Deere 6603 Tractor	charge a/c	charge a/c system with 4lbs R134, check for leak around compressor (none)	1.5	\$ 60.00
Airport-E.69	John Deere 6603 Tractor		went to airport to low condensor out to fix ac blew it out and ac seems to work.	1	\$ -
Airport-E.70	John Deere 970 Tractor		changed blades on the bush hog that was on the back of the tractor one blade the bolt had sheared the key so we had to cut it with a torch to get it off then we had to fabricate a limiter for adjusting bush hog height and then we put the drive belt back on the little lawn mower.	7.6	\$ 100.00
Electric-136	2023 GMC 4x4 truck		replaced tires mount and balance	3	\$ 737.64
Electric-182	Altec DB41B Backyard machine		pm completed	1.5	\$ 28.74
Fire-01	1993 Fire Truck		no pm needed	0.5	\$ -
Fire-06	2013 Chevrolet		pm completed changed coolant	2.5	\$ 69.82
Fire-10	Ladder Fire Truck		NO PM NEEDED CHECKED FLUIDS AND TIRE PRESSURE	1	\$ -
Fire-11	2020 Ford F150		inspection complete	0.5	\$ 13.65
Fire-11	2020 Ford F150		pm complete did a intake service as well	1.5	\$ 46.46
Fire-3	Pierce Fire Engine		checked batteries and found all sulfated and needing replaced, Replaced all 4 batteries	2	\$ 960.00
Garage-35	2008 Chevrolet k 3500 4x4		pm and put bison in truck	2.5	\$ 30.30
Garage-901	2007 Chevrolet 3500		pm completed changed oil in air compressor fixed air leaks hose supplying the air from the tank to the reel was leaking so I replaced that section of hose. air hose was leaking was going to change the air hose. had gotten a new air hose to put on the reel then the reel broke. i had picked up the new reel wasn't the correct bolt pattern had to go and get the right one with the correct bolt pattern.	7.5	\$ 383.53
General Garage Maint 2000	General Maint.		cleaning up shop transport backhoe to cherry welding diag on golf cart and transport and transport to pd to check head lights and taillights on the ranger	7	\$ -
General Garage Maint 2000	General Maint.		cleaned up the bay i was working out of and swept the shop	0.5	\$ -
General Garage Maint 2000	General Maint.		transport impala to and from airport organized oil filters and antifreeze.	4	\$ -
General Garage Maint 2000	General Maint.		transport to Nixon's to get a set of blades for a bush hog they did not have the right set	1	\$ -
General Garage Maint 2000	General Maint.		clean up around cleaned beds of both trucks and took trash out	3	\$ -
General Garage Maint 2000	General Maint.		transport police car to pd and transport a tire to spray field.	2	\$ -



General Garage Maint 2000	General Maint.	retrieve hood from Washington, blades from ag supply	retrieve hood from Washington, blades from ag supply	8	\$ -
General Garage Maint 2000	General Maint.		cleaning up shop and sweeping	0.5	\$ -
General Garage Maint 2000	General Maint.	pickup various parts	pick up wire screen for fan & mower deck (cherry's), fuel filter (quality john deere), foam filled tires for bobcat & batwing (colony)	2	\$ -
General Garage Maint 2000	General Maint.		cleaning up shop and trucks and taking trash out	3	\$ -
General Garage Maint 2000	General Maint.		changed oil in shop air compressor	1	\$ 12.10
General Garage Maint 2000	General Maint.		cleaning up shop and cdl pre trip class	7.5	\$ -
General Garage Maint 2000	General Maint.	CDL tested Austin passed. CDL driving with Scott	CDL tested Austin passed. CDL driving with Scott	5.5	\$ -
General Garage Maint 2000	General Maint.		pre trip class and had to load the truck with oil buckets filters to go work on pumps/generators	3.5	\$ -
General Garage Maint 2000	General Maint.		transport to get a truck in oak hill then transport to dixie to get thf 1000 for backhoe and loading and emptying oil buckets to go work on on genrators and filling up buckets with new oil.	3	\$ -
General Garage Maint 2000	General Maint.		loaded up truck and filled oil buckets to work on generators	0.5	\$ -
General Garage Maint 2000	General Maint.		loading truck to go back out to another generator dumped old oil bucekts and filled up new oil buckets	1	\$ -
General Garage Maint 2000	General Maint.		unloading truck and dumping oil and transportation to generators	1.5	\$ -
General Garage Maint 2000	General Maint.		went around and checked generators and cleaned them and made sure they were blown out.	3	\$ -
General Garage Maint 2000	General Maint.		washed bed of truck out and cleaned it out	1	\$ -
General Garage Maint 2000	General Maint.		changed grease fittings on trash truck	0.5	\$ -
General Garage Maint 2000	General Maint.		cleaning up shop transport backhoe and 116	5	\$ -
General Garage Maint 2000	General Maint.		pre trip class and drive time in the yard	4	\$ -
Landscape-09	2003 Ford Ranger		no pm needed did transmission flush	2	\$ 141.45
Landscape-13	2004 Chevrolet 4X4 Pickup		ncsi complete	0.5	\$ 13.65
Landscape-700	2006 Chevy k-1500		pm completed replaced battery serviced transmission.	4	\$ 240.16
Landscape-91	2014 Ford Escape	replace shifter knob	R&R shifter knob	0.7	\$ 88.00
Landscape-91	2014 Ford Escape		ncsi complete	0.5	\$ 13.65
Landscape-91	2014 Ford Escape		pm completed	1.5	\$ 25.54
Landscape-E.026	John Deere 5300 Tractor		pm completed	1.5	\$ 43.26
Landscape-E.127	Hustler side discharge ROW		deck was messed up bad sent deck to cherrys to be welded and plated got the deck back and painted it and slapped deck on the mower had to wait for a belt and some other parts to finish the deck on the mower replaced pin for the guard and spring replaced some hardware holding the deck on the mower. Also did a service on it as well.	6.5	\$ 585.47
Landscape-E.198	Hustler side discharge 2018		pm completed changed blades	1.5	\$ 63.20
Landscape-E.201	Hustler rear Discharge 2019	install fuse link in strobe lights	install fuse link in strobe lights	0.7	\$ 10.00
Landscape-E.202	Hustler Side Discharge 2023	R&R radius arm R/F	R&R radius arm R/F	0.7	\$ 100.00
Landscape-E.202	Hustler Side Discharge 2023		pm completed tire had small leak sharader valve was leaking so replaced shrader valve and no more leaks	1.5	\$ 18.20
Planning-78	2011 Ford Ranger		no pm needed changed wiper blades also did a coolant change	1	\$ 20.39

Police-33	2003 Ford Ranger	headlight & tail light not working	headlight is working correctly, replaced bulb in tail light	1	\$ 2.00
Police-45	2007 Ford Crown Victoria		no pm needed replaced tailight bulb and checked fluids	1	\$ 1.11
Police-57	2020 Ford F150		ncsi complete	0.5	\$ 13.65
Police-57	2020 Ford F150		pm completed did a intake service sprayed intake/valve cleaner in the intake. coolant change.	3.5	\$ 82.41
Police-58	2020 Ford Explorer		ncsi complete	0.5	\$ 13.65
Police-58	2020 Ford Explorer		pm completed topped off fluids changed trans fluid	3.5	\$ 64.42
Police-60	2011 Ford Crown Victoria		no pm needed checked fluids and topped fluids off checked tire pressure and wipers	0.5	\$ -
Police-62	2020 Ford Explorer		ncsi complete	0.5	\$ 13.65
Police-62	2020 Ford Explorer		pm completed changed trans fluid changed coolant did a intake service checked all fluids and topped off fluids	6	\$ 94.40
Police-64	2013 Chevrolet Impala		no pm needed checked tire pressure and fluids fluids are at proper level	0.5	\$ -
Police-68	2022 Chevy 1500 Silver	install new blue lights on running boards	install new blue lights on running boards	8	\$ -
Police-74	2023 Dodge Charger		pm completed checked all fluids and topped off fluids	2	\$ 32.50
Police-75	2023 Dodge Charger		pm completed	2	\$ 32.50
Police-76	2023 Dodge Charger		pm completed	2	\$ 32.50
Police-82	2018 Tahoe	runs rough	road call to check if needs to be towed or driven safely back to shop. Check for codes: P06DD Oil pressure control solenoid valve stuck off, P2101 Throttle actuator, erased codes and rechecked, none came back engine running good, drove back to shop.	1.7	\$ -
Police-82	2018 Tahoe	running rough	R&R throttle body	1	\$ 214.78
Solid Waste-105	Freightliner 2007 Semi	install hood	install hood and mirrors and placed back in service	1.5	\$ 500.00
Solid Waste-106	2017 Freightliner/ Heil trash truck		pm completed greased fittings adjusted camera cause it was loose and was point in another direction greased cable put light back in that fell out and replaced gromit.	4	\$ 157.34
Solid Waste-178	2025 International LT625	tire repair	reseated r/r/o and put 105psi in r/r/i & r/r/o, checked both tires for leaks none found	1.5	\$ -
Solid Waste-178	2025 International LT625	nail in tire	removed nail and plugged tire	0.6	\$ -
Solid Waste-178	2025 International LT625	replace r/r/i and plug r/r/o	replace r/r/i and plug r/r/o	2.5	\$ 434.82
Solid Waste-E.55	Bobcat	tires	removed front tires and took to colony to get new tires and foam fill	1.5	\$ -
Solid Waste-E.55	Bobcat	cylinder leak & front wheels	removed and installed front wheels (foam filled), remooved cylinder and took to get repaired	2.8	\$ 899.81
Solid Waste-E.55	Bobcat	install cylinder	install cylinder and filled with hydraulic fluid	1.5	\$ 213.93
Street-109	1997 Chevy Kodiak	road call, transmission locked at landfill	road call, transmission locked at landfill,	1.5	\$ -
Street-109	1997 Chevy Kodiak	air leaking	tried to locate air leak and found air leak at brake switch under instrument cluster. removed and found another switch that would work installed and wired , checked operation stop light was sticking on found the brake light switch had a manual adjustment on it and adjusted, all working correctly, performed air brake keak down check and all passed	5.5	\$ 49.17

Street-112	1998 International 4700	bad tensioner and belt caused by wrong size A/C clutch	r&r tensioner and belt (belt was too short), checked various sizes on belts none worked, checked tensioner and was right size, checked belt from international (too short), checked a/c pulley and found when replaced a/c compressor the pulley was too big, replaced with right size clutch and belt went right on.	17.5	\$ 273.95
Street-112	1998 International 4700		pm completed	2.5	\$ 28.76
Street-116	1995 Ford Dump Truck		tighten up clamp and hose on intake at airport	1.5	\$ -
Street-122	2022 Leaf Truck	leaking debris	the shoop was leaking debris so we adjusted the seal to where it would seal better and not leak.	1.5	\$ -
Street-122	2022 Leaf Truck	no rear brake lights	had to locate a schematic of fuse box online, checked fuses (good), checked relay (good), checked power at brake switch (good) tried to jump at switch and truck cut off, brake lights still not working, check codes found ECM/PCM fault, checked fuses found blown fuse for the ECM and PCM, replaced fuse and cleared all codes, truck started up, notified Diesel laptop that needed wiring diagram and got diagram for brake system, found both brake light bulbs were blown, replaced and brake lights are now working.	7	\$ 15.22
Street-122	2022 Leaf Truck	no start	diagnose to a bad starter only crank with battery charger, R&R starter, still no start even with charger, checked starter wires good, bypass field connector (started), found bad connector and repaired	14.5	\$ 447.00
Street-125	Ravo Sweeper	vehicle down in road	Road call down in road. hydro leak, lift with 310k. refill fluid and transport back to shop	4	\$ 95.00
Street-132	2023 International CV515	unplug window motors (rear) per David Meyers	unplugged and zip tied plug to door frame	1	\$ -
Street-134	2012 Supreme Trolley	no rear a/c	checked a/c operation rear a/c is hot, checked pressure's and compressor don't seem to be working, checked and found compressor locked up and v belt gone, checked for numbers but couldn't find a manufacturer tag	3.5	\$ -
Street-134	2012 Supreme Trolley	a/c blowing hot	r&r compressor, made several trips to get right belt as no-one had information the trolley. installed belt on compressor and flushed the system and replaced the receiver-drier, added oil and charged a/c system, checked a/c operation and a/c is cooling good. Front a/c had locked up compressor and missing belt and rear a/c has bad condenser ( condenser ordered )	20.5	\$ 1,001.69
Street-135	97 Ford E-350 Bus	charge battery and check over bus	charged battery and checked battery was good, checked a/c and recharged the rear a/c	1.5	\$ 28.00
Street-135	97 Ford E-350 Bus	a/c blowing hot	checked a/c and wasn't blowing as cold as previous day, charged and checked compressor (good looks like compressor not pumping all of the time) blowing cool now	1	\$ 14.00
Street-E.703	CLub Car		PM completed, checked for erratic operation, and runs rough. diag found coil grounding signal was intermittent. pulled wire and secured wire, retest ok	4	\$ 18.20
Streets-110	2009 Ford F350	Replace blower motor	Replace blower motor	0.7	\$ 91.15

Streets-E.40	asphalt trailer		replaced 2 batteries	1	\$ 215.90
Streets-E.40	asphalt trailer		no pm needed	0.5	\$ -
Waste Water-211	310K John Deere		removed hitch and chains from the front bucket of the backhoe	0.5	\$ -
Waste Water-211	310K John Deere	steering hose leaking	R&R both hydraulic steering hoses	10.5	\$ 386.85
Waste Water-E.097	John Deere 6X4 Gator		no pm needed	1	\$ -
Waste Water-E.60	scag tiger cat	shuts off while cutting, rear lights inop	diag found seat switch failed intermittently, replaced and retest, passed. checked lights, found lights failed. replaced and retest passed	4	\$ 195.00
Waste Water-E.60	scag tiger cat	keeps cutting off wont run	cut grass for 35 minutes could not duplicate issue, emergency lights not working	2	\$ -
Waste Water-E.60	scag tiger cat	strobe lights on rear inop	R&R strobe lights	1.5	\$ 143.70
Waste Water-E.60	scag tiger cat		pm completed	1.5	\$ 23.86
Waste Water-E.94	4600-f Kubota 2013		pm completed blew out radiator and greased changed airfilters as well	2	\$ 77.69
Waster Water-E.031	Hospital Lift Station Generator		pm completed blew out radiator and case	2	\$ 53.89
Waster Water-E.066	Detroit 160 KM Generator Waff Landing		pm completed needs water pump has a big leak	2	\$ 112.56
Waster Water-E.90	Main Lift Station Generator 230KW		pm completed	2	\$ 149.68
Water & Sewer Maint.-210	2009 F450 service body	1FDXX47Y39EA95937	located power wire to axillary switches and bypassed the ignition system lights now work with key off and on	2	\$ -
Water & Sewer Maint.-210	2009 F450 service body		ncsi complete	0.5	\$ 13.65
Water & Sewer Maint.-210	2009 F450 service body		pm completed	1.5	\$ 37.82
Water & Sewer Maint.-301	2021 GMC 2500		replaced battery	0.5	\$ 155.11
Water & Sewer Maint.-301	2021 GMC 2500		inspection complete	0.5	\$ 13.06
Water & Sewer Maint.-301	2021 GMC 2500		pm completed	1.5	\$ 40.47
Water & Sewer Maint.-32	2009 Chevrolet colorado		battery was completely dead put it on charger for a couple hours and unplugged the cb radio checked to see if it would start this morning and it did.	2.5	\$ -
Water & Sewer Maint.-411	2002 Freightliner Line truck		replaced air tanks drains cause they were leaking air replaced mirrors	5	\$ 150.31
Water & Sewer Maint-060	Sulair Air Compressor		no pm needed	0.5	\$ -
Water & Sewer Maint-802	Main lift Bypass pump		pm completed	2.5	\$ 84.59
Water & Sewer Maint-E.66	Portable Hydraulic Power Unit		no pm needed	0.5	\$ -
Water & Sewer Maint-E.816	Godwin Pump		no pm needed checked fluids.	0.5	\$ -
Water Treat-E.024	Water Plant Generator 250 KW Beaver Hill		pm completed	2	\$ 166.14
Water Treat-E.199	cat generator kw250 Freemason		pm completed	2.5	\$ 199.82
Water Treatment-174	2023 Chevy K1500 Crew cab Grey		ncsi complete	0.5	\$ 13.65
Water Treatment-174	2023 Chevy K1500 Crew cab Grey		pm completed	2	\$ 34.73

<b>Totals</b>	<b>322.5</b>	<b>\$ 11,012.23</b>
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# Fleet Maintenance Report 7/2025

54 cars/trucks/tractors/generators/other equipment had annual service work performed that includes if applicable, oil and filter change, rotate and balance tires, check all belts, hoses, brakes, air filters, air pressure, steering linkages, state inspection.

70 other repairs completed

## Major Repairs included

Asset ID	Asset Description	Notes	Notes2	Labor	Parts\$
Electric-136	2023 GMC 4x4 truck	PM needed	PM completed, replaced tires mount and balance	3	\$ 737.64
Waste Water-211	310K John Deere	Hydro leak, pull boom off	Replaced steering hydro lines, pulled boom	11	\$ 386.85
Street-134	2012 Supreme Trolley	A/C problems	Replaced a/c compressor, flushed system, replaced drier, evac and recharge. Ordered new condensor for leaking condensor.	24	\$ 1,001.69
General Garage Maint 2000	General Maint.	General duties	Special projects, repair of untracked assets, assist other departments, train operators, clean up shop, filter inventories, transporting parts/vehicles/equipment, CDL training	68	\$ 12.10
Solid Waste-E.55	Bobcat	replace 2 tires, hydro leak on cylinder	pulled tires and send to Colony for replace and foam fill, pulled cylinder and had it rebuilt by Nixons, reinstalled, refilled, and retest ok, reinstall tires	5.8	\$ 1,113.74
Street-112	1998 International 4700	PM needed, check belt loose	PM completed, replaced tensioner, checked multiple belt sizes, found wrong diameter A/C clutch. Replaced a/c clutch and reinstalled correct belt and retest	20	\$ 302.71
Street-122	2022 Leaf Truck	Leaking debris, no rear brake lights, no start	adjusted seal, checked wiring diagrams, replaced blown fuses, cleared codes, replaced blown bulbs, replaced starter and burned out connector	23	\$ 462.22
Police-68	2022 Chevy 1500 Silver	install new blue lights on running boards	install new blue lights on running boards	8	\$ -